

Bank reconciliation

This reconciliation must include **all** bank and building society accounts and other short-term investments*. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis.

Local Council Name _____ Brizlincote Parish Council _____

Financial year ending 31 March 2019

Prepared by _____ Barbara Roe – Clerk/RFO _____ (Name and Position) Date 16/05/2019 _____

Balance per bank statements as at 31 March 2019:		£	£
e.g. Current account		27249.47	
High interest account		28,700.64	
Building society premium a/c		-	
		<u>55950.11</u>	
Petty cash float (if applicable)		N/A	
Less: any un-presented cheques at 31 March 2019 (normally only current account)			
Cheque number	100563	100.00	
	100564	162.00	
	100565	595.00	
		228.24	
		<u>1085.24</u>	
100566			
Add: any un-banked cash at 31 March 2019			
e.g. Allotment rents banked 31 March 2019 (but not credited until 1 April)			N/A
			<u>548864.87</u>
Net balances as at 31 March 2019			

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2018	61589
Add: Receipts in the year	20357
Less: Payments in the year	27081

Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above)	<u>54865</u>
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* **Note:** Long-term investments should be excluded from the bank reconciliation and from Section 2, Boxes 1, 7 and 8. They must be shown in Section 2, Box 9 and recorded in the asset and investment register.