

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Nursery and Infant Foundation School, Violet Way on Thursday 21st October 2010 at 7.00pm.**

Liz James

Clerk of the Council

14th October 2010

AGENDA

PUBLIC SESSION *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm*

AGENDA ITEM 1 – Apologies

Apologies have been received from Councillor Bidder

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (16th September 2010)

To approve, as a correct record, the Minutes of the September Parish Council Meeting, held on 16th September 2010 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4 –Brizfest feedback

To receive a report on the event and review suggestion made at the last meeting regarding an evening event for next time.

AGENDA ITEM 5 – Signage

To consider the options available for signage within the Parish of Brizlincote.
Councillor Muir to provide details on options available.

AGENDA ITEM 6 – Financial regulations, Standing Orders and Risk Assessment

To accept the proposed documentation as prepared by the committee. Copies sent to all Councillors with other paperwork for the meeting.

The Risk Assessment matrix can be applied to any appropriate situation as situations arise and can be changed as necessary. This has been deemed to be appropriate.

AGENDA ITEM 7 – Beaufort Road Open Space – bench siting query from ESBC

To clarify the request regarding a bench on the open space. ESBC would like to discuss location.

AGENDA ITEM 8 –CCTV at Tesco Express

To discuss costs as provided by ESBC for various options at the site.

AGENDA ITEM 9-County and Borough Councillors' reports

To receive the appropriate Councillors' reports.

AGENDA ITEM 10 – Planning Applications and Decisions

1. Planning Applications received for observations

P/2010/01078/CEH

Erection of replacement single storey building for use as a retail unit and re-building access stair to first floor of adjacent property. 18a St Peters Street - Comments submitted by planning committee

P/2010/001194/JI

Erection of a rear conservatory, 12 Orchid Close – no comments

P/2010/01224/CEH

Erection of a detached building to form garages and store with study above, and erection of 1.7m high gates with 1.9m high brick piers, 97 Ashby Road – comments submitted by planning committee

2. Planning Decisions received

P/2010/01005/MB

Erection of a detached dwelling, 16 Brizlincote Lane – **permission given**

AGENDA ITEM 11 – Correspondence

Date	From	Regarding	Action
20 th September 2010	South Staffs NHS	Pharmaceutical Needs Assessment – Public Consultation	Counsultation details to be given to Councillors and public
September 2010	SPCA	Various updates	Newsletters for Councillors

AGENDA ITEM 12 – Finance

1. Receipt of precept confirmed and return of Audit documentation from Audit Commission for year ending 31st March 2010 – to be detailed by Clerk and noted by the Council.
2. Budget requirements for next year to be given to the clerk by committees at the November meeting.
3. Accounts to be Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Fees and expenses for September 2010	387.03	67.73	454.76
Handover Leaflets	Invoice for delivery of Autumn newsletter	100.80	17.64	118.44
Violet Lane School	Room rental for meetings	48.00		48.00
ParishCouncil.net	Silver package, Hosting and support	200.00		200.00
SLCC membership	For discussion by Council	95.00		95.00

AGENDA ITEM 12 – Clerk’s and Members reports

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution:

All Members of Brizlincote Parish Council

Cllr Cedric Insley – East Staffordshire Borough Council

Cllr Bernard Peters – East Staffordshire Borough Council

Cllr Kathy Lamb – Staffordshire County Council

