

# **BRIZLINCOTE PARISH COUNCIL**

---

## **NOTICE OF MEETING**

---

**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Nursery and Infant Foundation School, Violet Way** on Thursday 21<sup>st</sup> April 2011 at **7.00pm**.

Liz James Clerk of the Council

12<sup>th</sup> April 2011

### **AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm*

#### **AGENDA ITEM 1 – Apologies**

#### **AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

#### **AGENDA ITEM 3 - Minutes of the previous Council Meeting (17<sup>th</sup> March 2011)**

To approve, as a correct record, the Minutes of the February Parish Council Meeting, held on 17<sup>th</sup> March 2011 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

#### **AGENDA ITEM 4 –Model Dairy Farm development**

To discuss current information available and update on whether a planning application will be available for discussion at the Annual Parish Meeting on May 12<sup>th</sup>.

#### **AGENDA ITEM 5- County and Borough Councillors' reports**

To receive the appropriate Councillors' reports.

#### **AGENDA ITEM 6 – Planning Applications and Decisions**

**1. Planning Applications received for observations**

**Erection of a first floor side extension, 21 Orchid Close**

**Erection of a first floor side extension, 30 Grasmere Close**

**Erection of a two storey rear extension an single storey front extension, 2 Honeysuckle View** – all applications have been reviewed by the planning committee who have no objections.

**2. Planning Decisions received**

**3. Appeal documentation for 18a St Peters Street**

**AGENDA ITEM 7 – Correspondence**

Date	From	Regarding	Action
28 <sup>th</sup> March 2011	Corrine O'Hare	Clifton Way Play area	To be noted
6 <sup>th</sup> April 2011	Zoe Belcher	ESBC Neighbourhood Warden	To invite her to attend a specific meeting

**AGENDA ITEM 8 –**

- 1. Information on Audit Commission arrangements for this year**
- 2. Accounts to be Approved for Payment**

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Fees for March			
SPCA	Annual subscriptions and area committee subs	617.00		617.00

**AGENDA ITEM 9 – Clerk's and Members reports**

To receive the Clerk's and Members' reports.

**AGENDA ITEM 10 – Clerk's employment status**

The Clerk will give some brief details regarding the change of her employment status and detail the decisions which the Council need to make in order to prepare an

appropriate contract for use from April onwards as per HMRC rulings.

**The Clerk and the public will then be asked to leave the meeting to allow for full and frank discussion.**

This has already been considered by the Finance Committee in advance. Decisions will need to be made by the Council regarding a contract, salary, hours, employment benefits and expenses as well as any implications regarding home-working – guidance on all aspects having been researched. Going forward, consideration should be given by a committee formed to deal with the employment of the clerk with regard to staff development and appraisal.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution:

All Members of Brizlincote Parish Council

Cllr Cedric Insley – East Staffordshire Borough Council

Cllr Bernard Peters – East Staffordshire Borough Council

Cllr Kathy Lamb – Staffordshire County Council