

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy and Nursery, Violet Way** on Thursday 15th December 2011 at **7.00pm**. Liz James Clerk of the Council 7th November 2011

AGENDA

PUBLIC SESSION *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm.*

Lawrence Oates of ESBC will speak to the meeting regarding allotments in the Parish

New Neighbourhood Warden Mahboob Yousaf to be introduced to the Parish Council

AGENDA ITEM 1 – Apologies

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (17th November 2011)

To approve, as a correct record, the Minutes of the November Parish Council Meeting, held on 17th November 2011 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4 – Maintenance of Trees and Hedges

Updates on this matter to be received.

AGENDA ITEM 5–Grit Bins

An update from Councillor Webster on this matter.

AGENDA ITEM 6 –Report on a meeting regarding additional parking enforcement provision.

To be received from those Councillors who attended this meeting.

AGENDA ITEM 7 – Parish Plan

Feedback from the first meeting of the Parish Plan Committee to be discussed.
Questionnaire draft to be reviewed.

AGENDA ITEM 8- County and Borough Councillors' reports

To receive the appropriate Councillors' reports.

AGENDA ITEM 9 – Planning Applications and Decisions

Erection of a rear conservatory, 174 Woods Lane

Prior notification for the installation of one telecommunications equipment cabinet, Land opposite Rider House –**planning committee has reviewed both applications – no objections**

Consent given for crown raise to 3 m of one yew tree, 7 Stanton Road–**to be noted**

AGENDA ITEM 10 – Correspondence

Date	From	Regarding	Action
11/11	ESBC	Refuse collection over Christmas period	To be noted
Nov 11	Communities and Local Government	Neighbourhood Planning	For consideration as part of the Parish Plan?
17/11	NALC	Localism Bill briefing	To be noted
Dec 11	ESBC	Exemplar Property	Invitation to visit

AGENDA ITEM 11 – Finance

- 1. Precept to be agreed as set by Finance Committee**
- 2. Accounts to be Approved for Payment**

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages for November (as contracted)	500.00	0.00	500.00
Liz James	Expenses (as detailed)	38.12	0.00	38.12
Zurich	Parish Insurance	308.61	0.00	308.61
ESBC	Cost of Election	4711.72	0.00	4711.72

AGENDA ITEM 12 – Clerk’s and Members reports

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor