

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy and Nursery, Violet Way** on Thursday 15th September 2011 at **7.00pm**.

Liz James Clerk of the Council 7th September 2011

A G E N D A

PUBLIC SESSION *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm.*

Corinne O'Hare – ESBC Open Spaces Officer - to address the meeting

Peter Diffey – Model Dairy Farm Planning Application - to address the meeting

AGENDA ITEM 1 – Apologies

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (11th August 2011)

To approve, as a correct record, the Minutes of the August Parish Council Meeting, held on 11th August 2011 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4 – Maintenance of Trees and Hedges

To receive information regarding schedule as sent to all Councillors regarding current contracts in place between ESBC and contractors for this work. Email from Kim Realff with covering explanation.

AGENDA ITEM 5 –Priority Setting for Neighbourhood Forum

To consider what the Council would like to recommend as their 3 priorities for the Parish following Kim Realff's visit to the last meeting.

AGENDA ITEM 6 – Parish Plan

To discuss the plans as decided by the Committee regarding the next Newsletter covering the plan, notification of a public meeting on 10th November and to discuss financial implications.

AGENDA ITEM 7- County and Borough Councillors' reports

To receive the appropriate Councillors' reports.

AGENDA ITEM 8 – Planning Applications and Decisions

Model Dairy Farm – as per earlier section of the meeting

Change of use of Agricultural Land to form domestic curtilage retention, movement of boundary fence and changes to ground level – 24 Foxglove Avenue

Felling of 1 ash tree, 30 Sandringham Avenue – no objections

AGENDA ITEM 9 – Correspondence

Date	From	Regarding	Action
11/8	ESBC	Options for developing the borough over the next 20 years – 'Strategic Options'	Consultation requested by 21 st September
August 2011	SPCA	Various paperwork	Clerk to detail
18/8	Violet Way Academy	Rental Charges increase by 4.2%	To be noted

AGENDA ITEM 10 – Finance

Completion and return of Annual Audit paperwork to be noted and reviewed by the Council

1. Accounts to be Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages for August (as contracted)	500.00	0.00	500.00
Liz James	Expenses (as detailed)	159.01		159.01
Audit Commission	Audit fees for 2011	135.00	27.00	162.00
Parishcouncil.net	Silver Package	200.00		200.00
Violet Way Academy	Room Hire	32.00		32.00

AGENDA ITEM 11 – Clerk's and Members reports

To receive the Clerk's and Members' reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor