

**BRIZLINCOTE PARISH COUNCIL**

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NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy** on Thursday 21<sup>st</sup> February 2013 at **7.00pm**.

Liz James Clerk of the Council

14<sup>th</sup> February 2013

**AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During this section, reports from County and Borough Councillors' will also be received.*

**AGENDA ITEM 1 – Apologies**

**AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

**AGENDA ITEM 3 - Minutes of the previous Council Meeting (17<sup>th</sup> January 2013)**

To approve, as a correct record, the Minutes of the January Parish Council Meeting, held on 17<sup>th</sup> January 2013 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

**AGENDA ITEM 4- Police representative to speak and take any questions**

**AGENDA ITEM 5- Green Spaces Update**

To receive an update regarding on-going queries and to approve an updated quotation for works

**AGENDA ITEM 6 - Planning Applications and Decisions**

**AGENDA ITEM 7 – Correspondence**

Date	From	Regarding	Action
February 2013	Pete Stone	Query regarding gritting of walkways	To be passed on to SCC
February 2013	Friends of the national Forest	Posters	For display
January 2013	Community Council of Staffordshire	Diary of village festivals and newsletters for all	To be noted
February 2013	SCC	Community Paths Bid paperwork for 2013-14	
25 <sup>th</sup> January 2013	Paulet High School	Update regarding Youth Council	To be noted

**AGENDA ITEM 8 – Finance**

**1. Accounts to be Approved for Payment**

Supplier	Goods or Services	Gross	VAT	Net
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Liz James	Wages for January (as contracted)	510.13	0.00	510.13
Liz James	Expenses		0.00	
Violet Way Academy	Lettings – Autumn and Spring (plus policies request)	224.00	0.00	224.00
Reflex Print and design	Printing of latest newsletter	415.00	0.00	415.00

**AGENDA ITEM 9 – Clerk’s and Members reports**

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

**Distribution:** All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor