

**BRIZLINCOTE PARISH COUNCIL**

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NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy on Thursday 21<sup>st</sup> March 2013 at 7.00pm.**

Liz James Clerk of the Council

14<sup>th</sup> March 2013

**AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During this section, reports from County and Borough Councillors' will also be received.*

**AGENDA ITEM 1 – Apologies** Cllr M Ball and Cllr C Insley

**AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

Clerk to reissue register of interests – new form required for Cllr Cowan as requested by ESBC as well as any guidance document updates (New ESBC Code of Conduct as circulated)

**AGENDA ITEM 3 - Minutes of the previous Council Meeting (21<sup>st</sup> February 2013)**

To approve, as a correct record, the Minutes of the February Parish Council Meeting, held on 21<sup>st</sup> February 2013 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

Clerk to report on grit bins/gritting of walkways

Update on the Model Dairy Farm planning application

**AGENDA ITEM 4- Transfer of Scalpcliffe Road Allotment Land to Parish Council ownership**

To receive an update on this matter as a result of a meeting with ESBC representatives on 5<sup>th</sup> March 2013 and to discuss the appropriate action to be taken in advance of a decision to be made by the April Parish Council meeting. Two options will be outlined; to keep the site and manage the allotments or to transfer the land back to ESBC for them to manage and keep as potential burial ground.

**AGENDA ITEM 5 - Planning Applications and Decisions**

P/2013/00232, Scalpcliffe Grange, Windsor Drive-Extension To Time Limit, under Section 73 of the Town and Country Planning Act 1990 relating to an outline application for the erection of a detached dwelling and garage in the rear garden including details of access, without complying with Condition 1 of outline planning permission P/2010/00262/MB dated 30/04/2010 relating to the time limit for the submission of reserved matters  
**- planning committee no objections**

Erection of a rear conservatory, 5 Malvern Street - **permitted**

**AGENDA ITEM 6 – Correspondence**

Date	From	Regarding	Action
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March 2013	Plantscape	Marketing	To be noted
27 <sup>th</sup> February 2013	ESBC	Hackney carriage and private hire licensing policy - consultation	Consultation
26 <sup>th</sup> March 2013 (in advance)	ESBC	County Council elections	Information on nomination for display
8 <sup>th</sup> March 2013	SCC	Introduction of Elgin	For note
1 <sup>st</sup> March 2013	Brian Lowe	Comments regarding hedge cutting	Contact made with Michael Hovers at ESBC and details of query passed on
5 <sup>th</sup> March 2013	Val Williams	Comments regarding grits bins, tree works and footpath condition	Passed to ESBC regarding footpath condition. Subsequent complaint from resident to be discussed

### **AGENDA ITEM 8 – Finance**

Effect of HMRC RTI implementation from April 2013 to be discussed and noted.

Clerk's wages to be reviewed.

#### **1. Accounts to be Approved for Payment**

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Liz James	Wages for March (as contracted)	510.13	0.00	510.13
Liz James	Expenses		0.00	

### **AGENDA ITEM 9 – Clerk's and Members reports**

To receive the Clerk's and Members' reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

**Distribution:** All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor