

## **BRIZLINCOTE PARISH COUNCIL**

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### NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, to be held at **Violet Way Academy** on Thursday 17<sup>th</sup> April 2014 at **7.00pm**.

Liz James Clerk of the Council

10<sup>th</sup> April 2014

### **A G E N D A**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During this section, reports from County and Borough Councillors' reports will also be received and there is an opportunity for Councillors to discuss outstanding matters arising with the Borough and County Councillors.*

#### **AGENDA ITEM 1 – Apologies**

#### **AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

#### **AGENDA ITEM 3 - Minutes of the previous Council Meeting (20<sup>th</sup> March 2014)**

To approve, as a correct record, the Minutes of the March Parish Council Meeting, held on 20<sup>th</sup> March 2014 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

#### **AGENDA ITEM 4 - Feedback from Site meeting with Andy Mason at Tower Woods**

To receive feedback from those Councillors who met with Andy Mason on 8<sup>th</sup> April 2014

#### **AGENDA ITEM 5- Stapenhill War Memorial**

To discuss the report from the Green Spaces Committee as sent out to the Councillors with the meetings papers.

#### **AGENDA ITEM 6 –Violet Way Parking Feasibility Study**

To discuss and form a reaction to the plans from the Parish Council.

**AGENDA ITEM 7 – Grant Application from Roman Catholic Parish of Our Lady of the Most Holy Rosary**

To consider the application as submitted.

**AGENDA ITEM 8 – Planning applications and decisions**

To include an issue raised by Councillor Muir regarding a planning application at Violet Way Academy -details as passed to the Council by Councillor Peters at ESBC.

Erection of a single storey front extension, 55 Doveridge Road, DE15 9GD – **planning committee no objection**

Conversion of integral garage, and erection of front porch, 4 Grizedale Close, DE15 9GQ - **permitted**

**AGENDA ITEM 9 - Committees**

To consider the current Councillor responsibilities as listed below to review membership of committees, committees themselves and terms of reference including whether to elect a Chairman of each committee:

<b>Geoffrey Willett</b>	Planning, Finance and Governance, Footpaths and Planting
<b>Bill Warrilow</b>	Planning, Footpaths and Planting, Highways
<b>Michael Ball</b>	Website and Publicity
<b>Arthur Goldstraw</b>	Contracts and Complaints, Planning and Personnel
<b>Kay Sherratt</b>	Finance and Governance
<b>Jim Muir</b>	Finance and Governance
<b>Graham Lomas</b>	Footpaths, Highways and Planting, Website and Publicity, Personnel
<b>Peter Lyne</b>	Finance & Governance
<b>Cedric Insley</b>	Play & Youth (with the Clerk)
<b>Adrian Cowan</b>	Website and Publicity

**AGENDA ITEM 10 -Correspondence**

<b>Date</b>	<b>From</b>	<b>Regarding</b>	<b>Action</b>
March 2014	ESBC	East Staffs revised Sustainability Appraisal report	To consult
7 <sup>th</sup> April 2014	ESBC	Notice of election 22 <sup>nd</sup> May 2014	To be displayed
April 2014	Proludic catalogue		noted

**AGENDA ITEM 11 – Finance**

Audit paperwork received from Grant Thornton for 2013 – 2014

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
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Reflex Printing	Newsletter printing	415.00	0.00	415.00
Liz James	Wages for April (awaiting info from accountant re PAYE levels)		0.00	
Liz James	Expenses for April			
SPCA	Annual Subs	607.00	0.00	607.00

**AGENDA ITEM 12 – Clerk’s and Members reports**

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor