

## **BRIZLINCOTE PARISH COUNCIL**

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### NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, to be held at **Violet Way Academy** on Thursday 20th February 2014 at **7.00pm**.

Liz James Clerk of the Council

13<sup>th</sup> February 2014

### **AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During this section, reports from County and Borough Councillors' reports will also be received.*

#### **AGENDA ITEM 1 – Apologies**

#### **AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

#### **AGENDA ITEM 3 - Minutes of the previous Council Meeting (16<sup>th</sup> January 2014)**

To approve, as a correct record, the Minutes of the December Parish Council Meeting, held on 16<sup>th</sup> January 2014 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

#### **AGENDA ITEM 4 - Claverhouse Allotments**

To receive an update from the Clerk regarding meeting with Solicitor acting on behalf of the Parish Council.

#### **AGENDA ITEM 5- Emergency Planning**

Consideration to be given to the idea of combining with another local Parish Council in preparing this document.

#### **AGENDA ITEM 6 - Correspondence**

<b>Date</b>	<b>From</b>	<b>Regarding</b>	<b>Action</b>
January 2014	Carter Towlers	Tesco Express Site	
January 2014	ESBC	Green Deal	
February 2014	Staffordshire Police	FOI request	
January 2014	Teresa Wain	Marlborough Crescent Bed	

### **AGENDA ITEM 7 – Finance**

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Violet Way Academy	Meetings room rental	144.00	0.00.	144.00
Bloomin' Gardens	Marlborough Road Bed clearance	140.00	28.00	168.00
Liz James	Wages for February	459.06	0.00	459.06
Liz James	Expenses for February			

### **AGENDA ITEM 8 – Clerk's and Members reports**

To receive the Clerk's and Members' reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

**Distribution:** All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor