

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Nursery and Infant Foundation School, Violet Way, ICT Suite** on Thursday 18th February 2016 at **7.00pm**.

Barbara Roe
Clerk of the Council
10 February 2016

A G E N D A

PUBLIC SESSION

Members of the Public are welcome to attend Meetings of the Parish Council. Questions may be put to the Council during the Public Session from 7.00 pm to 7.15 pm. During this section, reports from County and Borough Councillors will also be received and there is an opportunity for Parish Councillors to discuss outstanding matters arising with the County and Borough Councillors.

AGENDA ITEM 1 – Apologies

Apologies received from Councillors Robin Ludford-Brooks, Adrian Cowan and Arthur and Ruth Goldstraw.

AGENDA ITEM 2 – Declarations of Interest.

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (21 January 2016)

To approve, as a correct record, the Minutes of the January Parish Council Meeting, held on 21 January 2016 and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4 – In Bloom

Report from Chairman and Clerk from meetings attended with Paul Steed of East Staffordshire Borough Council.

AGENDA ITEM 5 – Planning

AGENDA ITEM 6 – Newsletter

Final discussion on items to be included in the Newsletter.

AGENDA ITEM 7 – Correspondence

AGENDA ITEM 8 - Finance

1. Accounts to be approved for payment

Supplier	Goods or Services	Gross	VAT	Net
Barbara Roe	Wages	615.66	-	615.66
	Expenses – Ink Cartridges	18.07		18.07
Chairman Paul Presley-Brookes	Mileage expenses for Chairman Training course in Stafford and also Land Registry course in Stafford	57.60	-	57.60
Zurich*	Annual Insurance Policy	326.52	-	326.52
Staffordshire Parish Councils Association	Invoice for Training course for Clerk and Chairman on Land Use and Management	35.00	-	35.00
	TOTAL	1052.85	-	1052.85

*It is noted for the records that the Zurich Policy was paid on the 28th January 2016. The insurance company had been writing to the previous Clerk in error which meant the Policy was due to expire. This was reported by the Clerk at the meeting on 21st January and it was agreed by all that the invoice would be paid immediately it came through.

AGENDA ITEM 9 – Clerk and Members Reports

To receive Clerk and Members' reports – if any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact the Clerk of the Council.

Distribution

All Members of Brizlincote Parish Council, Borough and County Councillors as appropriate and Burton Mail.