

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Academy and Nursery, Violet Way, ICT Suite** on Thursday 20th September 2018 at 19.00 - 21.00.

Barbara Roe
Clerk of the Council
13th September 2018

AGENDA

PUBLIC SESSION Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During the public session, there will be a presentation to the winners of Brizlincote in Bloom.

AGENDA ITEM 1 – Apologies – Councillor Hyde.

AGENDA ITEM 2 - Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (16th August 2018) - To approve, as a correct record, the Minutes of the August Parish Council Meeting, held on 16th August 2018.

AGENDA ITEM 4 - Chairman’s Address

AGENDA ITEM 5 - Report by County Councillor

AGENDA ITEM 6 - Report by the Borough Councillors

AGENDA ITEM 7 - Defibrillator – Status of defibrillator installation.

AGENDA ITEM 8 – Neighbourhood Plan – Status and Questionnaire – to agree format and costings – to be included in Newsletter.

AGENDA ITEM 9 – Nature Trail – Update on status and change of name.

AGENDA ITEM 10 – Ruth Goldstraw – Donation.

AGENDA ITEM 11 – Newsletter – Agree suggested ideas for Newsletter content – to agree six pages.

AGENDA ITEM 12 – Art Competition – To agree the way forward. Approval of letterhead to be used to write to entrants.

AGENDA ITEM 13 – Standing Orders – Discussion new Standing Orders

AGENDA ITEM 14 - Planning – to discuss latest information received.

AGENDA ITEM 15 – New Councillor – suggested advertisement for new Councillor.

AGENDA ITEM 16 - Correspondence – to discuss latest correspondence received by the Clerk.

AGENDA ITEM 17 - Finance

BRIZLINCOTE PARISH COUNCIL - MONTHLY INCOME AND EXPENDITURE for September 2018

Opening Balance				
Receipts	Expenditure			Details
	Net	VAT	Gross	
	541.31		541.31	Clerk's salary paid into bank
	498.26		498.26	Clerk's Expenses - £325 already paid - £173.26 due
	300.00	60.00	360.00	Davies+Scothorn – Artwork for boards
	900.00		900.00	Davies+Scothorn – Second half of payment for boards – £505 already paid
	25.00		25.00	Mileage – Lynne Campion – training course Stafford
Total	2264.57	60.00	2324.57	Actual amount due £ 1999.57

Clerk's expenses	Vouchers	325.00 (paid in August)
	Utilities	20.00
	Donation	50.00
	Ink	21.88
	Postage	3.48
	Trent Trophies	48.75
	Frames	3.00 (unreceipted)
	Underpayment	26.15
	Total	498.26

AGENDA ITEM 18 – Clerk and Members Reports

To receive Clerk and Members' reports – if any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact the Clerk of the Council by noon on the date of the meeting.

Distribution

All Members of Brizlincote Parish Council, Borough and County Councillors as appropriate and Burton Mail.
