

BRIZLINCOTE PARISH COUNCIL

Minutes of a Brizlincote Parish meeting held at Violet Lane Infant School on Thursday 21 February 2008

Present:

Councillors D. Johnson (Chairman), G Willett (Vice Chairman), W. Warrilow, I. Williams, C Insley, R Goldstraw, A Goldstraw, and B Peters

Apologies for absence:

Councillor Aslam, J Muir, K Sherratt and M Crowley

Also Present

Liz Daykin (Clerk), Brian Fordham, Val Banister whom are both residents along Woods Lane.

157/08 MEMBERS TO DECLARE ANY INTEREST IN MATTERS TO BE CONSIDERED -

None

158/08 APPROVAL OF THE MINUTES OF THE PARISH MEETING HELD ON 17 JANUARY 2008 -

Minutes approved.

159/08 MATTERS ARISING FROM THE MINUTES -

Councillor Goldstraw asked if we have received any news from Extreme. Clerk stated that she has sent them an application for grant aid but have not received a completed form or had any correspondence to date.

Councillor Johnson raised his concern about the Youth Provision and the fact that we are not getting very far with East Staffordshire Borough Council. Councillor Insley informed members that Ishbel Murray had already left East Staffordshire Borough Council and a new candidate has been offered the position and will start in the next month or so.

Councillor Johnson also raised the Eco Town situation and Councillor Willett said he had not heard anymore other than from Councillor Muir that we are not able to express our views until a planning application had been submitted. Councillor Goldstraw said he had heard that there was a meeting last night to discuss plans etc which he heard on Radio Derby.

Councillor Johnson asked if Councillor Peters had updated anyone on the bus passes situation and Councillor Goldstraw said that he had found out that the pass does not in fact cover the London Underground just buses.

Councillor Willett stated that the barriers in Ashbrook Close have still not appeared.

160/08 PUBLIC PARTICIPATION -

Mr Fordham asked what the situation was with regards to the Woods Lane Footpath. Councillor Johnson informed him that a footpath has been agreed by removing some of the hedge along the lane but not by narrowing the road. Mr Fordham expressed his concern about the amount of traffic that parks along the lane which forces pedestrians including school children to walk on the road.

Councillor Insley said he would ask if car parking has been taken into account and shall raise with the Police.

Mr Fordham said that he had already made contact with the Police and they said that it is the Council they need to contact.

Discussion took place and the lighting along Woods Lane was raised. Clerk to write to the County Highways Department to ask about additional lighting and a possible start date for the work on the footpath.

161/08 WEBSITE -

Councillor Williams gave a talk on what he had been doing since the last meeting with regards to obtaining information, quotes etc in order to for Brizlincote Parish Council to have a website.

Councillor Williams spoke about a group called Communities Together, who are based at Brewhouse in town and they help set up websites for free. Unfortunately Parish Council's do not qualify for this because they are not charities but they are prepared to offer advice and information for free.

Councillor Williams said that he had spoken to the website manager who designed and created Trent &

Dove's website, which looks good and easy to use.

***See the email below which explains more about the website costings etc

Hi Ian

Many thanks for your enquiry. Following our conversation I have reviewed quite a number of parish council websites and drawn up the following list of what I would consider to constitute 'core' functionality:

- A homepage with an introduction to the council and it's role
- A page listing councilors, perhaps with a profile for each
- A page listing upcoming council meetings and other committee meetings
- A page with minutes and other official documents for download
- A page providing general information about local public services

As a rough guide to pricing we charge between £250 - £500 to design the theme for the website, and about £100 per page thereafter. We haven't yet talked about content management in detail, but again as a rough guide Adobe Contribute (one of your options) costs about £150/user.

Based on a simple design and a 5 page website with Contribute I would therefore estimate your development costs to be starting at ~ £1,000 exVAT. Your annual hosting costs are likely to be around £230+VAT/year.

Please note that these figures are rough estimates only and do not constitute a quote. We will be in a position to provide a firm quote only once we have discussed your requirements in detail.

I can confirm that the domain names brizlincote.org.uk and brizlincotepc.org.uk are both currently available. Domain name registration costs £25+VAT/domain for a two year registration period.

I understand that you are looking for a clean, high-accessibility design with a simple navigation structure. Personally I thought the following website was quite well done and particularly easy to navigate: <http://www.newtonabbot-tc.gov.uk/>

It's probably best that you follow-up with Paul Ashburner as he will be able to arrange to meet with you at an appropriate stage. Paul's email address is pashburner@tradeweb.co.uk, or you can call the office on 0845 880 1221. Of course if I can be of any help myself then please don't hesitate to contact me directly at your convenience.

Kind Regards,
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Councillor Williams then informed members of the address the parish council could have. Agreed on www.brizlincotepc.co.uk

A vote then took place in order that Councillor Williams can now proceed with the Website - Everyone was in agreement.

Councillor Williams then suggested that each Councillor to have a role within the parish ie to deal with planning applications, website, street cleaning this seemed a good idea but nothing was agreed.

Councillor Johnson thanked Councillor Williams for his efforts over the last few weeks.

162/08 PARISH PLAN -

Councillor Johnson asked if we should proceed with the parish plan or to drive our energy towards the set up of a website because Winshill Parish Council have offered to provide their questionnaire in order to start the parish plan and thought that this would be a good starting point for us.

Councillor Goldstraw asked if we are obliged to produce a parish plan as we have already tried with a public

meeting but was not a success. Councillor Johnson replied no.

Councillor Goldstraw suggested that we need to establish what Brizlincote Parish Council are actually going to do! Councillor Willett said that the website will be a form of communication with the residents and to see how the website goes once up and running for 12 months and then maybe to revisit the Parish Plan. Everyone agreed.

Councillor Williams said that we could have a question on the website to ask residents what they would like to see the Parish Council do within the area. This seemed to be a good idea.

Parish Plan - to revisit this item agenda in 12 months.

163/08 COUNTY AND BOROUGH COUNCILLOR REPORT

Councillor Insley informed members that they have appointed a new chief executive at East Staffordshire Borough Council whom starts in mid April.

Councillor Peters raised the ward visits and will soon get a date to take not only the new Chief Executive but also Ishbel's replacement so we may in fact get two ward visits. Councillor Peters to update Parish Council once he has a date.

Councillor Peters informed members that the goal posts on the green had been removed but youths were at present throwing stones that were left. Tony Cunnington is aware of the situation and is currently finalising plans for landscaping the green. Councillor Peters to keep members updated of any progress.

164/08 PLANNING APPLICATIONS FOR APPROVAL

PA/03134/010/SM - Erection of five detached dwellings including associated parking and access road - Land to the rear of 112-116 Woods Lane - 20 good trees to be taken up, another green space gone and more traffic was the response - condition attached if permission is granted then 20 trees to be replanted.

HO/31848/001/MB - Erection of a rear conservatory - 25 Celandine Close - Acceptable application APPROVED

HO/19173/002/MB - Erection of a two storey side extension and single storey rear extension - 79 Brizlincote Street

HO/29662/004/EW - Erection of a rear conservatory - 35 Malvern Avenue

165/08 CORRESPONDENCE

Date Received	From	Subject
*** 24 Jan	Diocese of Derby	Allotments at Woods Lane - Councillor Johnson replied
***4 Feb	Staffordshire County Council	Community Path Initiatives - Bids for 2008/09 - deadline 31 March 2008 - discussed at Woods Lane is undergoing
***5 Feb	Lichfield Highways Office	Proposed footway at woods lane - Write to them for start date and for possible lighting

*** Need attention/comments

166/08 ACCOUNTS FOR PAYMENT

		Amount £
Violet Lane Infant School	Room Hire, Jan, Feb & March	45.00
Liz Daykin	Expenses for February	105.09
Staffordshire Parish Council Ass	Powers & Constitution	8.25
Audit Commission	Final fee	141.00
Liz Daykin	BT line rental	42.27
ESBC	Clerks Wages for January & Back Pay	361.81

167/08 CLERKS AND MEMBERS REPORTS -

Councillor Johnson informed members that he had attended the Police meeting last night (20th). Good turn out from the Parish Council. There are currently 2 Constables and 2 PCSO's for the area, but it seems that there are not enough Police on duty. Ways were discussed on how we could help the Police reduce crime as

himself had a plant pot taken from the front of his house recently. Bicycles were discussed as a good option and maybe the Parish Council could donate a bike specifically for the Police or even fund another PCSO. Apparently they have 3 bicycles for 12 Police Officers! Clerk to write to the appropriate body to ask for type of bike that the Police use for health and safety reasons. This was discussed more as this could be good publicity for the Parish Council to make people aware that we do actually exist.

Clerk to invite Inspector Steven Burton to the next Parish Meeting but to also raise a concern as to why the Police seem to be off site. Councillor Peters suggested that we have an agenda item as Antisocial Behaviour for the next parish meeting.

Next Police meeting is due to take place on 10 March 2008 for anyone wishing to attend.

Councillor Warrilow expressed his concern with the amount of litter outside Paulet School. Councillor Warrilow then informed members that the Streets within Brizlincote Valley especially around Foxglove Avenue, Genista Close and Jasmine Close have not been cleaned for at least 3 months and he also expressed the need for another dog fouling bin along Violet Way, the path that leads to Honeysuckle Way. Councillor Insley to investigate.

168/08 DATE OF NEXT MEETING -

Thursday 20 March 2008 19.00 - Violet Lane Infant School