

BRIZLINCOTE AGM & PARISH COUNCIL MEETING

Minutes of Brizlincote Parish Council meeting held at Violet Way Academy and Nursery on Tuesday 19th May 2015

Present:

Outgoing Chair Geoffrey Willett, Ruth Goldstraw, Arthur Goldstraw, Brian Judd, Robin Ludford-Brooks, Bob Bidgood, Adrian Cowan

Apologies:

Peter Lyne & Parish Councillors Vera John and Paul Presley-Brooks

Public:

Incoming Clerk Barbara Roe, One member of the public , One member of the Press and outgoing Clerk - Liz James

All Councillors completed their declarations of acceptance of office and their register of interest forms and returned these to the Clerk.

The outgoing Chair opened the meeting by welcoming all and explaining that the meeting would start with the AGM.

Annual General Meeting

1. Election of Chairman

Councillor Judd nominated Councillor Presley-Brooks, Councillor Bidgood seconded this and all were in agreement. Councillor Presley-Brooks had indicated that he would be willing to accept this position prior to the meeting.

2. Election of Vice Chairman

Councillor Bidgood nominated Councillor Judd, seconded by Councillor Ludford-Brooks with all in agreement. Councillor Judd accepted the position.

3. Election of other posts/responsibilities as appropriate

The following positions and committees were also noted as required. The terms of reference for all committees will also need to be reviewed. It was also noted that a representative would be required for BEST, and that revision of the HSBC mandate in order to appoint at least two new signatories is also required. The Chair and Vice Chair are ex-officio on all committees. There are to be finalized at the June meeting. Volunteers for the committees so far are listed below:

Planning, Finance and Governance – Cllrs Ludford-Brooks & Judd

Roads, Pavements & Footpaths – Cllr Cowan

Green Spaces & Brizlincote in Bloom - Cllr Cowan (GS only) Geoffrey Willett

Youth & Children – Cllr John

Website and Publicity – Graham Lomas and Cllr Cowan (editorial only)

Planning – Cllrs Presley-Brooks, Arthur Goldstraw & Bidgood

Complaints – Cllrs Arthur Goldstraw & Bidgood

Parish Emergency Plan – Cllr Presley-Brooks , Dave Sharpe & William Read of ESBC

Councillor Arthur Goldstraw expressed the deep thanks of the Council to the outgoing Chair Geoffrey Willett and the outgoing Vice Chair Bill Warrilow for all that they had done for the Council and the Parish.

Parish Council Meeting

1/15 Public Participation

A member of the Parish wanted to point out that the Borough Councillors tend to refer to Brizlincote Valley as the area that they represent. This is not correct as the ward is Brizlincote which includes areas beyond the valley itself. It was felt that this tends to isolate those members of the ward who do not live in the valley.

2/15 – Declarations of Interest

There were no interests declared by any member in any matter identified for discussion at the Meeting. The Clerk requested that all registers of interests be returned to her in due course and that she would send out forms to those Councillors not present at the meeting.

3/15 - Minutes of the previous Council Meeting (16th April 2015)

The Council approved as a correct record, the Minutes of the April Parish Council Meeting, held on 16th April 2015.

Matters arising:

The Clerk was asked to contact Andy Mason of ESBC regarding the additional work to be done at Tower Woods on the path. This matter is to be put onto the next Agenda.

4/15 – Co-option of Adrian Cowan

Adrian Cowan was co-opted onto the Council as discussed at the Annual Parish Meeting held on 14th May 2015. He completed all the appropriate paperwork.

5/15 - Contact details for all Councillors to be collated

The Clerk reported that she would put together a contact list for distribution and email to all for amendments.

Clerk to action

6/15 – Training for new members of the Council & Good Councillors Guide

The Clerk gave out details of upcoming courses available through SPCA for new Councillors and in Chairmanship Skills. Cllrs Ludford-Brooks and Bidgood and the new Clerk will attend the training on 17th June. The Clerk showed those present the Good Councillor's Guide and offered to email out a link to all.

Clerk to action

7/15 – Next newsletter

It was agreed that articles on Brizlincote in Bloom and the new Councillors should be put together. The Clerk offered to organise the Brizlincote in Bloom item for both the newsletter and the Burton Mail and it was suggested that a piece from the new Chair would be good as would short pen portraits from the new Councillors. The Clerk was asked to contact Graham Lomas who has kindly volunteered to put together the copy to look at timings for a newsletter to be proof read at the June meeting and sent to print shortly afterwards.

Clerk to action

8/15 - Planning Applications and Decisions

It was noted that the address for application to be sent to should be changed as they currently are sent to the previous Chair's home address.

Notifications received: Reduction of hedge at 27 Stapenhill Road & installation of 12.5m antenna at junction of St Peter's Street and Spring Terrace Road

Demolition of two existing dwellings to facilitate the erection of five detached dwellings and formation of a vehicular access, 70&78 Scalpcliffe Road (in WInshill Parish) – **planning committee no objections**

All noted

9/15 – Brizlincote in Bloom competition advertisement to be agreed

As previously noted, the Clerk offered to put something together for the Burton Mail.

Clerk to action

10/15 – Dates of the Council Meetings

It was proposed by Councillor Cowan that the meetings continue to take place monthly on the third Thursday of each month. This was seconded by Cllr Ludford-Brooks and all were in favour.

11/15 – Annual survey of trees/hedges, open spaces, paths, pavements and signs scheduled

It was agreed that the parish would be split up amongst the Councillors and each would survey a section. The Clerks and the Chair will meet and plan this and bring copies of the map to the June meeting to distribute.

12/15 – Correspondence

The upcoming meeting regarding a planned solar farm at Brizlincote Hall was noted. Whilst this is not in the Parish, there were several concerns regarding access and egress as well as noise and security. Several Councillors were intending to attend the meetings on 20th May and will report back to the Council.

13/15 - Finance

1. Accounts Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages and Expenses for May – to be claimed in June with associated PAYE payment			
Violet Way Academy	Venue Hire	80.00	0.00	80.00
The Ford Partnership	Payroll Administration	147.50	29.50	177.00

All were in agreement that these payments be approved and paid. **Clerk to action**

14/15 – Clerk’s and Members reports

The Clerk reported regarding the pensions regulator, the audit meeting set up for Tuesday 26th May with the internal auditor and the reduction of hedge height at 27 Stapenhill Road.

Councillor Cowan reported that he had previously notified Highways regarding 19 Leander Rise where a wall post is cracking next to the pavement and a public footpath. The Clerk was asked to notify the Highways department to see where the authority lies and to point out the potential hazard and potential for injury should this collapse. Councillor Cowan also thanked the Council for his co-option.

Clerk to action

There being no other business, the meeting was closed.

The next Parish Council meeting will take place on 18th June 2015.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648, or email barbara.roe@virgin.net Correspondence should be sent to 47 Hall Road, Rolleston Dove, Burton on Trent, Staffordshire, DE13 9BX

Distribution: All Members of BPC, East Staffs Borough Councillors, Staffs County Councillor