

BRIZLINCOTE PARISH COUNCIL MEETING

Minutes of Brizlincote Parish Council meeting held at Violet Way Academy and Nursery on Thursday 18 February 2016

Present

Chairman Paul Presley-Brooks, Vice Chairman Brian Judd, Councillors Robert Bidgood, Colin Wileman Vera John, John Hoddy and Marie Andrews

Public

Borough Councillor Colin Wileman and County Councillor Conor Wileman, Member of the Press and Clerk Barbara Roe, no other members of the public were present.

114/16 Public Session

Andy Mason of East Staffordshire Borough Council reported that they were just waiting for the Contractor – Streetscape – to give a start date for the Playground work to be carried out on Ashbrook. The leaflets informing Parishioners of the work were printed and ready to be distributed the following weekend. **Action: Andy Mason**

Mr Mason also queried the plan for final part of the footpath on Elms Road. The Chairman informed him that the Parish Council would not be putting anything forward. Councillor Colin Wileman stated he was going to push for East Staffordshire Borough Council to install steps on this part of the footpath. **Action: Councillor Colin Wileman**

Councillor Conor Wileman informed the meeting about an ongoing problem with a broken drain cover in Malvern Street that had been going on since July 2015. All agreed this was dangerous but at present the broken cover had been put back on the top. He said this was in the hands of the Highways Department who were waiting for available manpower. He said he would be monitoring the situation. **Action: Councillor Conor Wileman/Highways Department**

Councillor Conor Wileman also said the situation with some grit bins not being replenished was also being investigated by Staffordshire County Council and at present he was awaiting their response once their survey has been completed. **Action: Councillor Conor Wileman/Highways Department**

Councillor Conor Wileman noted that there had been two accidents in the same spot on Beaufort Road involving the same resident's fence and within weeks of each other. He told the meeting that various options to help solve the situation were being looked in to and asked for this to be put on the next Agenda. **Action: Councillor Conor Wileman/Clerk.**

Councillor Andrews asked what had happened to the roadworks on Spring Terrace Road that everyone had been advised of? She said the roadworks had never started and the signs had disappeared. No-one was aware of what was happening about this. **No action requested.**

Councillor Colin Wileman reported that a full food hygiene inspection had been carried out at the Top Chef Chinese Take Away on Best Avenue, the white pipe on the exterior of the building has been relocated to a foul waste pipe. The owners have also been told to install a grease tap and East Staffordshire Borough Council have requested sight of the paperwork informing them of where they dispose of their waste oil. **No further action required.**

115/16 - Apologies

Apologies were received from Parish Councillors Robin Ludford-Brooks, Adrian Cowan, Arthur and Ruth Goldstraw and Borough Councillor Bernard Peters

116/16 - Declarations of Interest

There were no interests declared by any member in any matter identified for discussion at the meeting.

117/16 - Minutes of the previous Council Meeting (21 January 2016)

The Council approved as a correct record the Minutes of the January Parish Council Meeting, held on 21 January 2016. Proposed by Councillor John and seconded by Councillor Judd.

118/16 - In Bloom Competition

Councillor Colin Wileman reported back to the Council on an 'In Bloom' meeting attended by both himself and the Clerk at the Cemetery Office. He said that Paul Steed of East Staffordshire Borough Council Cemetery Office suggested we enter the Parish under the Urban Community section which is based on the Electoral Register numbers. There is a one off payment of £150 to enter. He stated that the competition is not only for flowers but baskets, trees and shrubs, all of which the Greenhouse at the Cemetery would help to provide.

The Cemetery Office would also offer their support from their trainees. They train up to twelve pupils three days a week from Fountains School.

The best way forward would be to form a Committee; this did not have to be from the Parish Council but could be made up from Parishioners with assistance from the Parish Council.

Councillor Wileman asked for suggestions from other Councillors for areas that could be planted which would be discussed at the next meeting. **Action: All Councillors.**

Councillor Judd proposed we go forward with this and form a sub-committee. This was seconded by Councillor Colin Wileman. **Action: Councillor Colin Wileman.**

Areas discussed at the meeting were local businesses and Woodland Walk opposite Stapenhill Cemetery.

119/16 – Newsletter

Final decisions were made as to the content of the next Newsletter to be published at the end of March. This information would be provided by the Chairman to the Clerk for publication. **Action: Chairman.**

Councillor Judd suggested that Parishioners should be given the opportunity to complain about the continued closure of Stapenhill Post Office and suggested we place a reply form in the Newsletter.

Councillor Bidgood said we should publish a thank you to all the volunteer Newsletter distributors and ask if anyone else was interested in volunteering.

The Chairman asked for ideas for future Newsletters in line with the Parish Council's decision to change the format.

Councillor Judd suggested a section for unwanted items to give away.

Councillor Andrews suggested nominations from Parishioners for a Good Neighbour Award to recognise the inspirational people within the Parish who dedicate their time to helping others. A form could be put on the website to be completed and returned to the Clerk.

Councillor Bidgood again mentioned the idea of a book exchange but was informed by the Clerk that at present no premises had been found to enable the Council to do this.

Councillor Bidgood felt that an article should be placed in the Newsletter about the Solar Farm as although it had been reported in the Burton Mail that this would not be going ahead, not everyone took delivery of the mail and some people were still unaware.

Councillor Conor Wileman volunteered to enter an article to update the Parishioners on the activities of the Borough Council on their behalf.

Councillor Colin Wileman suggested an article on Wildlife similar to which Councillor Cowan had already produced.

Councillor John suggested we invite Cub Scouts, Beavers etc to write in and tell us what they are doing.

The Chairman suggested a section for local businesses etc to pay to place an advertisement. Any monies made from this section would be given to a local charity/organisation. **Councillor John to look into the costings of this.**

All Councillors were asked to send their ideas by email to the Parish Clerk ready for discussion at the next meeting in March. **Action: All Councillors/Clerk.**

120/16 - Planning

No Planning applications had been received by the Parish Council.

121/16 - Correspondence

No correspondence had been received.

122/16 - Finance

1. Accounts to be approved for payment

| Supplier | Goods or Services | Gross | VAT | Net |
|---|---|----------------|------------|----------------|
| Barbara Roe | Wages | 615.66 | - | 615.66 |
| | Expenses – Ink Cartridges | 18.07 | - | 18.07 |
| Chairman Presley-Brooks | Mileage expenses for Chairman Training Course and Land Registry Course both in Stafford | 57.60 | - | 57.60 |
| Zurich* | Annual Insurance Policy | 326.52 | - | 326.52 |
| Staffordshire Parish Councils Association | Invoice for Training Course on Land Registry for Clerk and Chairman | 35.00 | - | 35.00 |
| | TOTAL | 1052.85 | - | 1052.85 |

*The Clerk requested that members note that the Zurich Insurance Policy was discussed at the previous meeting in January where she said she was waiting for the Invoice to arrive. The reason for late payment was because all details had been sent to the previous Clerk.

Councillor Bidgood asked what date the new policy commenced from as we were late in making payment. The Clerk informed him that the period covered was from 29 November 2015 – 28 November 2016.

Councillor Bidgood then asked what the actual policy was and the Clerk informed him it was a Certificate of Employers' Liability Insurance.

All were in agreement that this payment be approved and paid. **Action – Clerk**

123/16 - Clerk's and Members Reports

Councillor John informed the meeting that she had represented the Council at a recent Church meeting to introduce the new Vicar of Winshill, she said this was because no-one else from Brizlincote Parish Council had attended. Councillor John was informed that no-one else from the Parish Council was available due to a Precept Meeting held the same evening which took priority over everything else. It was also noted that not all Councillors or the Clerk had received notification of the Church meeting.

Councillor Bidgood asked for an update on the one-way system at Tesco Express on Best Avenue, the Clerk informed him there was nothing new to report, she had written to the Manager of the Tesco Express and received no response to date and also emailed the owners of the site but again had received no response to date. **Action: Clerk**

Councillor Bidgood also asked for an update on the water complaint passed to him by one of the Parishioners. Councillor Colin Wileman told him that the water company were monitoring the situation but as yet nothing had been found. The Clerk also informed Councillor Bidgood that despite being told that at least 16 other Parishioners had complained none of them had come forward and more complaints were needed to find a way forward.

There being no other business the meeting was closed.

The next Parish Council meeting will take place on Thursday 24th March, 2016. Please note the venue will be in the ITC room at Violet Way Academy and Nursery.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648, or email barbara.roe@virgin.net Correspondence should be sent to 47 Hall Road, Rolleston on Dove, Burton Upon Trent, Staffordshire, DE13 9BX.