

# **BRIZLINCOTE PARISH COUNCIL MEETING**

Minutes of Brizlincote Parish Council Meeting held at Violet Way Academy and Nursery on  
Thursday 16<sup>th</sup> November 2017

## **Present**

Chairman Councillor Colin Wileman, Vice Chairman Councillor Robin Ludford-Brooks, Councillors  
Vera and Mervyn John, John Hoddy and Adrian Cowan

## **Public**

Naomi Perry of ESBC and Clerk Barbara Roe.

## **Public Session**

The Chairman welcomed Naomi Perry, Principal Planning Officer of ESBC, to the meeting. She gave us details of the way forward should we decide to proceed in setting up a Neighbourhood Plan and the costings – notes attached. Ms Perry then left the meeting.

## **94/17 Apologies**

Apologies were received from Councillors Graham Lomas and Brian Judd and Borough Councillor Bernard Peters.

## **95/17 Declarations of Interest**

No declarations of interest were made.

## **96/17 Minutes of the previous Meeting (19<sup>th</sup> October 2017)**

The Council approved as a correct record, the Minutes of the Parish Council meeting held on 19<sup>th</sup> October 2017. Approved by all.

## **97/17 Chairman's Address**

In her absence the Chairman thanked Naomi Perry of ESBC and said the information she had given us was vital to enable the Parish Council to make their decision as to whether they would go ahead. Councillor Cowan said that a future Agenda should give more time for discussion on the Neighbourhood Plan as outlined by Ms Perry. This was seconded by the Chairman who suggested this should be in the January or February meeting. **Action: Clerk.**

## **98/17 Report by County Councillor Conor Wileman**

As County Councillor Conor Wileman was not present, nothing was reported.

## **99/17 Report by Borough Councillors**

Borough Councillor Bernard Peters had sent his apologies but had given the Clerk a brief report as follows.

He said that the bushes and hedges around the late Bill Warrilow's bench have been trimmed and cut back.

Week beginning November 21<sup>st</sup> at the Cemetery is the start of tree week where the community are encouraged to attend and there may be an option to collect a free tree dependent on numbers.

Councillor Peters also expressed his thanks to the Chairman as the plants had been received from ESBC and the beds have now been refreshed.

### **100/17 East Side Art Competition**

Councillor Vera John said the letters had now all be sent out and she had received very good feedback from the Holy Rosary School. It was disappointing that she had still not received any response from Winshill and Stapenhill Parish Council.

Councillor Cowan queried as to whether the Parish Council letter head should be used in correspondence from anyone else other than the Clerk. Councillor Mervyn John checked on this and reported that in certain situations this can be done on behalf of the Parish Council as long as it was with the agreement of the Council. As it had been agreed in the previous meeting that the Clerk should forward the logo to Councillor John, it was accepted that this was ok.

The Chairman agreed he would look into asking the Mayor of Burton to present the prizes and also obtain confirmation from the Brewhouse that we could display the winning pictures there. **Action: Chairman**

### **101/17 Working Parties**

The Clerk circulated an updated list to those present and everyone agreed with the update.

### **102/17 Litter Pick**

The Clerk produced another, more robust litter pick tool. Unfortunately, it was agreed that it was too big and heavy. It was then agreed that instead of going to the expense of buying one of these tools for every Councillor, if a Councillor required a litter pick tool they would put in a request to the Clerk to purchase one.

### **103/17 Newsletter**

Councillor Hoddy had collected the Newsletter from the printers and sorted them into distribution packs. He brought them to the meeting for the Councillors to collect and said he would deliver to the volunteers.

The Chairman thanked Councillor Lomas for his work on the Newsletter and Councillor Hoddy for sorting.

### **104/17 Neighbourhood Plan**

As reported in the Chairman's section above, this will be placed on the Agenda in January or February. **Action: Clerk**

### **105/17 Planning**

As proposed Councillor Mervyn John had circulated all Planning Applications to the Councillors prior to the meeting.

#### **Applications**

**P/2017/01398** – Outline application for the demolition of existing bungalow and erection of two detached dwellings including details of access – 12 Brizlincote Lane, DE15 0PR

**P/2017/01176** – Erection of a part two storey part single storey side extension, single storey rear extension and front canopy – 115 Woods Lane DE15 9DB

**P/2017/01389** – Formation of a raised patio area with screen walls to the rear of the property – 71 Clay Street, DE15 9BG

#### **Approvals**

**P/2017/01117**- Erection of first floor side extension and a loft conversion – 18 Celandine Close, DE15 9JX.

**P/2017/01208** – Fell one Horse Chestnut tree and remove limb from one Ash Tree TPO1 – Scalpcliffe Hill Local Nature Reserve, DE15 9AE.

### **106/17 Discussions on Future Projects**

Councillor Ludford-Brooks reported that he and the Chairman had walked part of the proposed Nature Trail and were going to have a meeting to discuss the requirements for information boards required. **Action: Chairman and Councillor Ludford-Brooks.**

The Clerk had obtained the name of a contact at the National Forest Company to enable the Chairman to set up a meeting with her to discuss funding assistance from them on this project.

**Action: Chairman**

### **107/17 Correspondence**

The Clerk had received an email from a resident in Woods Lane complaining about serious anti-social behaviour near to the chip shop and Co-op. The Chairman had reported this to the police who said they had investigated and could find no evidence.

The Clerk had also received an email Staffordshire County Council regarding changes to subsidised bus journeys in Staffordshire which she said she would circulate to all the Parish Councillors. **Action: Clerk.**

A grant application had been received from Burton Amateur Swimming Club for funding to help replace the starter blocks they use. The Clerk had sent them a funding application form to complete to be discussed in the December meeting.

### **108/17 New Councillor**

As the person who had shown an interest in being a Councillor did not arrive no discussion could be held. It was agreed that the Parish Council would wait to see if any interest was shown following the distribution of the Newsletter.

Councillor Cowan queried how many Councillors that had been co-opted were allowed on the Parish Council. The Clerk agreed that she would look into this and report back at the next meeting. **Action: Clerk**

### **109/17 Finance**

It was proposed by Councillor Cowan and seconded by Councillor Ludford-Brooks and agreed by all that all accounts be paid.

### **110/17 Clerk and Members Reports**

Nothing reported.

The meeting was closed at 20.52.

**The next Parish Council Meeting will be held on Thursday 21<sup>st</sup> December 2017.**

Note: If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648 or email [clerk@brizlinote-pc.org.uk](mailto:clerk@brizlinote-pc.org.uk). Correspondence should be sent to 47 Hall Road, Rolleston on Dove, Burton Upon Trent, Staffordshire, DE13 9BX.