

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **Zoom MEETING** of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 20 August from 6pm to 8pm. Members of the public who wish to join the meeting should email the clerk on clerk@brizlincote-pc.org.uk for joining instructions. During the Covid19 Situation standing orders remain changed.

Clerk of the Council
13 August 2020

AGENDA

PUBLIC SESSION:

Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during this session for 15 minutes.

1 - Apologies

2 - Declarations of Interest – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.

3 - Minutes of the previous Council Meetings To approve the Minutes of the Parish Council Meetings, held on 16th July 2020 **and** the Extraordinary meeting on 30th July 2020

4 – Chairs Report

5 - Report by the County Councillor: Written summary to be provided, Q&A

6 - Report by the Borough Councillors: Written summary to be provided, Q&A

7 - Locum Clerk - Mrs K Lear

8 - Finance:

a) Approve payments schedule

MONTHLY INCOME AND EXPENDITURE - 1st July to 6th August 2020				
Receipts	Expenditure			Details
	Net	VAT	Gross	
	555.46		555.46	Clerk's salary paid into bank
	315.56		315.56	Clerk's additional hours by cheque (Q)
	217.80		217.80	Clerk's PAYE Tax to HMRC (by DD)
	49.24		49.24	Employers NI for Clerk to HMRC (by DD)
	336.00		336.00	Locum Clerk paid by Q
	84.00		84.00	Locum Clerk's PAYE tax to HMRC (by DD)
	320.00	64.00	384.00	DSK Engineering- Bench refurb paid by Q
	208.33	41.67	250.00	Ford Partnership Payroll 2019/20 paid by Q
	95.00		95.00	Richard Newton Internal Audit paid by Q
	131.66		131.66	Clerks expenses (delayed due to circumstances)
Totals	2313.05	105.67	2418.72	

b) Training courses approved

- 9 - **Nature Walk: Walk Maintenance-** To approve the contractor who has offered the lowest Price for nature trail maintenance work for 1st October to 30th September 2021 (tenders circulated to members prior to the meeting. - Cllr Ludford-Brooks
- 10 - **Social Media:** Facebook and web site updates – Cllr Moss
- 11 - **Newsletter**
- 12 - **Brizlincote in Bloom:** results, prize giving, photos- Cllr Bidgood
- 13 - **Good Neighbour Award:** update -Cllr Qneibi
- 14 - **Timecapsule:** update – Cllr Hyde
- 15 - **Competitions Christmas Lights/ Summer Art:** competitions update – Cllr Hyde and Cllr Campion
- 16 - **Charity Policy** document for adoption – Cllr Hyde
- 17 - **Planning: matters/ESBC consultations** – Cllr Page
-SPD consultations
- Boundary commission consultation
- 18 - **Summer Art Competition:** update – Cllr Campion
- 19 - **Bench by Post Office:** update – Cllr Cowan
- 20 - **Correspondence:** – Cllr Moss/ Mrs K Lear
- 21 - **Clerk and Members' Reports**

To receive Clerk and Members' reports

Distribution

All members of Brizlincote Parish Council, Borough and County Councillors as appropriate and Burton Mail.