

**MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL ANNUAL
PARISH COUNCIL MEETING, THURSDAY, 6TH MAY, 2021, COMMENCING
6PM VIA THE PLATFORM ZOOM**

Present: Cllrs L Campion (Chair), B Bidgood, S Moss, R Page, W Qneibi, K Hyde, B Marsden, A Cowan (Vice chair), J Trivedy, R Ludford-Brooks. It was noted that A Cowan would be arriving later.

In attendance: Mrs K Lear (locum clerk)

1/6-5-21 **Election of Chairman:**

Res 01; It was resolved that Cllr L Campion be elected as chair of the council for 2021-22

2/6-5-21 **Declaration of acceptance of office.** Clerk to coordinate the Chairman's declaration of acceptance as soon as possible.

3/6-5-21 **Apologies**

Apologies accepted for Cllr B Judd. It was noted that Cllr Cowan will be arriving later.

4/6-5-21 **Election of Vice Chairman:**

Cllr Campion advised council that Cllr Cowan would be delighted to stand for a further year as vice chair. He would be joining the meeting shortly.

Cllr Ludford-Brooks proposed Cllr Cowan as Vice Chair and Cllr Bidgood seconded the proposal.

Res 02. It was resolved that Cllr A Cowan would be elected as vice chair for 2021-22

5/6-5-21 **Declaration of acceptance of office** – Clerk to coordinate the Chairman's declaration of acceptance as soon as possible.

6/6-5-21 **Adoption of general power of competence (GPC)**

Council discussed the merits of adopting the GPC.

Cllr Ludford-Brooks proposed the adoption, seconded by Cllr Campion.

Res 03 It was resolved that as the council met the conditions of eligibility as defined in the Localism Act 2011 of having 2/3 elected members and a qualified clerk, the GPC would be adopted.

Public participation – no members of the public were present.

7/6-5-21 **Declarations of interest and dispensation requests** – none submitted.

Minutes of the Annual Parish Council Meeting

Brizlincote Parish Council 6th May 2021

8/6-5-21 **Minutes of the meeting 29th April, 2021**

Cllr J Trivedy proposed that the minutes were a true and accurate record, Cllr Page seconded the proposal. Cllr Marsden wished to abstain as he was not in attendance.

Res 04: It was resolved that the minutes of the meeting of the 29th April, 2021, were an accurate and factual record and that the chair signs them accordingly.

9/6-5-21 **Working groups**

Members were asked to consider the existing working groups and which working groups should be adopted for the next 12 months. Cllr Campion advised members that she wished to resign from the notice board working group. Cllr Bidgood confirmed that he would be happy to take on this role.

Clerk to circulate list to all members ready for discussion at the next meeting.

10/6-5-21 **Appointment of representatives**

Following a discussion, members felt that at this moment in time no appointments were required.

11/6-5-21 **Meetings calendar**

17th June 2021 – TBC
15th July 2021
19th August 2021
16th September 2021
21st October 2021
18th November 2021
16th December 2021 – TBC
20th January 2022
17th February 2022
17th March 2022
21st April 2022

12/6-5-21 **Policies/practice review**

- a) **Res 05** It was resolved that the locum clerk reviews some additional policies that are required and draft for circulation to full council at the next appropriate meeting.
- b) **Res 06** It was resolved that members would submit their register of interest documentation to the clerk by the 28th May 2021. Documents will then be forwarded to Democratic services, ESBC.

13/6-5-21 **Accounts**

Documentation was circulated to members prior to the meeting.

a) Internal audit report

Res 07 It was resolved the internal audit report was accepted and noted

b) Certificate of exemption 2020-21

Res 08 It was resolved that the certification of exemption be submitted to Mazars

c) Annual governance statement for 2020-21

Members confirmed that all the criteria had been met by the council.

Res 09 It was resolved that the governance statement for 2021-21 be signed by the Chair and Locum clerk.

d) Accounting statements for 2020-21

Res 10 It was resolved that the accounting statement was correct. Clerk and locum clerk to sign.

18/6-5-21 **Street furniture**

There was a discussion as to where benches had recently been installed in the parish already. Some members were concerned if some proposed locations could create antisocial behaviour.

Cllr Trivedy proposed that council considered installing more and Cllr Moss seconded the proposal.

Res 11 It was resolved that Cllr Trivedy presents possible locations along with costs to council at the next meeting.

19/6-5-21 **Pocket library**

There was a discussion about the proposal. Members in general thought the project was a nice idea.

Cllr Page proposed that before any further plans are discussed, that residents should be consulted. Cllr Campion seconded the proposal. It was agreed that the right wording needed to be drafted before proceeding with the consultation.

20/6-5-21 **Family experience nature walk**

a) Interpretation boards

Cllr Campion proposed the expenditure and Cllr Trivedy seconded the proposal.

Res 12 It was resolved to spend up to 2.4K on interpretation boards

b) Rubbing posts, lettering, delivery and installation

Cllr Campion proposed the expenditure and Cllr Trivedy seconded the proposal.

Res 13 It was resolved to spend up to £1.6K for rubbing posts, lettering to include delivery and installation

c) Animal habitat/tree labelling

Cllr Campion proposed the expenditure and Cllr Trivedy seconded the proposal.

Res 14 It was resolved to spend up to £800 on animal habitat/tree labelling

20/6-5-21 **Rider House**

Communication from Rider house had been circulated prior to the meeting to members.

Members were very supportive in the parish council engaging with Rider House Residents and the possibility of their input for the next newsletter. It was suggested that a list of their forthcoming events would be obtained also. It was agreed that the Chair and clerk would discuss possible initiatives for council to discuss at the next meeting.

21/6-5-21 **Officer report**

The clerk advised members due to time constraints that the internal auditor invoice should be processed.

Res 15 It was resolved that the internal auditor invoice be processed due to the possible delay for the next ordinary meeting.

Cllr Cowan joined the meeting.

22/6-5-21 **Member reports**

Cllr Trivedy confirmed that he would be advertising Brizlincote in Bloom competition on the local notice boards. Clerk to place the order for the newsletter printing.

Cllr Champion confirmed that the nature working group will be meeting via zoom to continue with the nature walk project.

Members had a brief discussion about Scalpcliffe Wood.

Signed:

Date: