



BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

MEMBERS ARE HEREBY SUMMONED to attend the meeting of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 16th September 2021 from 7.00 pm to 9.00 pm at The Glebe.

Members of the public are welcome to join the meeting. Please email the clerk on clerk@brizlincote-pc.org.uk should you have any matters you wish to bring to council where possible, in advance of the meeting.

Mrs K Lear
Clerk of the Council

9 September 2021

AGENDA

PUBLIC SESSION:

Members of the public are welcome to attend meetings of the Council. Questions may be put to the Chair during this session for 15 minutes.

- 1 **Apologies**
- 2 **Declarations of Interest/dispensation requests** – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.
- 3 **Minutes of the previous Council Meeting** - To approve the minutes of the Parish Council Meetings, held on 19th August 2021
- 4 **Chairs Report**
- 5 **Report by the County Councillor, Borough Councillors and Staffordshire Police:** Written summary to be provided, Q&A
- 6 **Highways** – Cllr A Cowan
To receive an update in relation to speed restrictions for Violet Way, Beaufort Road

7 **Community engagement**

- a) Family Nature Walk Phase 1, 2, and 3 Update – Cllr L Campion
- b) (Christmas) tree canopy update - Cllr L Campion
- c) Tubs by Post Office – To consider planting programme – Cllr R Ludford Brooks
- d) National Walking Festival Route for approval – Cllr L Campion
- e) Music Festival – To confirm date, venue and budget of up to £500 – Cllr B Marsden
- f) Time Capsule update – Cllr L Campion
- g) Benches update – Cllr J Trivedy

8 **Finance** - Cllr A Cowan

- a) Payments

The following payments have been processed since the last meeting.

Recipient	Explanation	Amount
ICO	Data protection annual membership	35.00

The following payments for approval

Recipient	Explanation	Amount
St Peters Stapenhill	Quarterly room hire	123.75
K Lear	Stain for bench	30.00
Payroll	Clerks salary/HMRC – September	645.77
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00

- b) Bank update

9 **Planning applications and matters** – Cllr R Page

10 **Policies**

- a) To review standing orders
- b) To review social media policy

11 **Officer report/correspondence**

12 **Members' reports**