

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL,
19th AUGUST, 2021, AT 7PM AT THE GLEBE**

Present: Cllrs L Campion (Chair), A Cowan (Vice Chair), R Ludford-Brooks
W Qneibi, B Bidgood, K Hyde, R Page, S Moss, J Trivedy, B Marsden

In attendance: Borough Cllrs B Peters, C Wileman, County Cllr C Wileman,
PCSO's I Smith, J Wells and Mrs K Lear (clerk)

Public participation – 3 members of the public were present

1/19-8-21 **Apologies**

Apologies were accepted from Cllr B Judd. It was noted that
County Cllr C Wileman will be arriving later.

2/19-8-21 **Declarations of interest and dispensation requests.**

None submitted.

3/19-8-21 **Minutes of the previous council meeting:**

Res 28 It was resolved that the minutes of the 22ND July 2021
were an accurate and factual record and that the chair signs them
accordingly.

4/19-8-21 **Chairs report**

It was noted that the NHS community day was a great success.
Cllr Qneibi kindly offered to restore the remembrance bench at the
top of Beaufort Road. Clerk to order stain.

It was agreed tha the Youth and Children Working Group would now
be called East Staffs Art Competition Working Group.

5/19-8-21 **Community Engagement**

a) Brizlincote in bloom

The presentation event was very successful.

b) Time capsule

A notice has now been created with the aim of asking local
groups to complete. Attendees were asked if they would
complete a time capsule notice and return to Cllr Hyde.

c) Parish Plan

Cllr Hyde circulated notes which were created following the initial
consultation which was produced 18 months ago. There was a
discussion that the matters/issues raised would be a good focus
for drafting now of a business plan which members could review
also annually as part of budget setting.

Res 29 It was resolved that the working party drafts a business plan encompassing contents of the parish plan consultations which will be presented to full council for consideration.

Residents who assisted with the consultations would also be contacted with an update along with the next steps and thanked for their valuable input.

The following working group membership was agreed:
Cllrs K Hyde, R Ludford-Brooks, B Judd, J Trivedy, L Campion and W Qneibi

d) Family nature walk

It was noted that orders had now been placed.
Additional bird boxes had been donated.

Burton conservation group will be appointed to do a survey at the Hollows. Activities to be considered at a later date.

e) Good Neighbour Presentation Evening

The presentation event will be postponed until the end of September.

f) Benches

Members felt that additional benches around the parish would be a good benefit for the community.

The following locations were suggested:-

Scalpcliffe Hill x 2

The Wild Meadow x 2

Beaufort Road near to Quorn Close x 1

Cricketers Close x 1

Other locations were suggested ie footpath off Elms Road. It was noted that it was important that the correct locations were sourced.

It was agreed that the clerk circulates a list of possible locations for members to select their preferred 5.

Borough Cllr Peters confirmed that he would be happy to consider a grant application via the community fund for this project.

Res 30 It was resolved in principle that the benches would be purchased up to 5, budget £3.5K

g) Pocket library

The proposal to carry out a survey was defeated. It was suggested that alternatives for a community library be explored. It was suggested that Rider House be contacted to establish their turnover of books loaned for their community book loan service.

h) Christmas tree/Queen's Green Canopy

It was noted that the land will be surveyed. Costs are still being explored for the planting and purchase of a 15ft tree. The land owner had given permission for a tree to be planted.

6/19-8-21 **Highways - Speed restrictions for Violet Way, Beaufort Road**

A member confirmed that materials and prices had gone up but Highways needed to supply the parish council with estimated costs for proposed works.

Res 31 It was resolved that the existing ear marked reserves for the speed control provision would increase to £15K.

County Cllr Wileman confirmed that he would discuss this with highways.

7/19-8-21 **County, Borough Councillor and Staffordshire Police reports:**

PCSO I Smith forwarded the monthly report prior to the meeting.

It was noted that it was important that residents did report incidents to Staffordshire police.

Borough Cllr Peters advised members that the pest control which continuing to be implemented. He was meeting with the Chief Inspector to discuss ongoing ASB issues within the parish.

Borough Cllr Wileman updated members in relation to the maintenance programmes around the parish.

County Cllr Wileman updated members on the timetable for highway works. SCC have agreed to carry out a full review of the phasing of the traffic lights at Swan Junction. Full vehicle count to be carried out in October.

8/19-8-21 **Finance**

Cllr Cowan confirmed that from September payments will be presented at the monthly meeting.

a) Payments processed under delegated powers were noted.

Recipient	Explanation	Amount
C Wileman	Maintenance services July and August	280.00
B Bidgood	Shields, Brizlincote in Bloom	60.00
Payroll	Clerks salary/HMRC - July	645.77
K Lear	Office allowance and stationery	20.00

b) Payments approved

Recipient	Explanation	Amount
Sign craft	Posters for TTTV event 31 st July	36.00
Payroll	Clerks salary/HMRC - August	645.77
K Lear	Office allowance and stationery	20.00
B Bidgood	Plants for planters	15.48

Res 32 It was resolved that the above payments would be processed.

9/19-8-21 **Planning applications and matters**

Planning applications

P/2021/01005, 26 Holme Farm – no objections
P/2021/0687, 27 Clay Street – no objections

Planning applications permitted

P/2021/00881, 19 Clifton Way
P/2021/00876, 25 Doveridge Road
P/221/00823, Land fronting Rider House
P/2021/00653, 22 Brizlincote Lane

10/19-8--21 **Policies and practices**

a) Code of conduct

Res 33 Following a minor change of 'all gifts' to be added, it was resolved that the policy was adopted.

b) Complaints procedure

Res 34 It was resolved that the complaints procedure was adopted.

11/19-8-21 **Officer report/correspondence**

Allotments – Members were advised that an enquiry had been made for additional allotment sites. Members agreed that this would be noted in the event of any future land supply. It was also suggested that the resident be advised to contact adjacent parish councils to establish any land availability they may have and ESBC Open Spaces.

SPCA – clerk made councillors aware of the training courses available.

Stay Local Campaign – Clerk made members aware of the campaign. ESBC have been made aware of possible interest.

Clerk advised members that resident enquiries in relation to overgrown tree branches etc were sign posted to third parties.

12/19-8-21 **Members' reports**

Members were made aware of the St Peters Church services on the 12th September, notice of such to be included on the council facebook page when received by the clerk.

It was noted that permission had been granted for councillors to spend up to £60 for training.

Signed:

Date:

