

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL,
21st October, 2021, AT 7PM AT THE GLEBE**

Present: Cllrs A Cowan (Vice Chair), R Ludford-Brooks
W Qneibi, R Page, S Moss, J Trivedy, B Marsden, B Judd, B Bidgood, K Hyde
In attendance: Mrs K Lear (clerk) and County Cllr C Wileman

Public participation - 5 members of the public were present

Before the meeting commenced Cllr L Campion presented the Good Neighbour Awards to Mrs E Briggs and Mr & Mrs Hardy for their community contribution during the pandemic. Cllr Campion following the presentation left the meeting.

Cllr A Cowan chaired the meeting for the evening.

1/21-10-21 **Apologies**

Apologies were accepted from Cllr L Campion, Chair and Borough Cllrs B Peters and C Wileman.

2/21-10-21 **Declarations of interest and dispensation requests.**

None submitted.

3/21-10-21 **Minutes of the previous council meeting:**

Res 49 It was resolved that the minutes of the 16th September 2021 were an accurate and factual record and that the chair signs them accordingly.

4/21-10-21 **Chairs report**

The Chair for the meeting read a report from Cllr Campion.

Cllr Campion wished to inform members of the Hollows consultation which is currently taking place. The Chair and Clerk met with representatives from ESBC and SCC. The Chair advised members that if the bridge went ahead then it would have an impact on the project which the parish council are currently working on.

However, the parish councils project needs to be completed by March 2022. The bridge project if approved will not commence for another 2 to 3 years.

The Chair and Clerk will be meeting ESBC, Open spaces to discuss the feasibility of opening up the circular area. The Chair confirmed that she had also had the opportunity to confirm that the Hollows is in Brizlincote. It was noted that members were invited to make their views known via the consultation which is currently taking place and running until 31st October.

Members accepted the report.

5/21-10-21 **County, Borough Councillor and Staffordshire Police reports:**

Staffordshire Police report had been circulated prior to the meeting.

Borough Cllr B Peters report was circulated prior to the meeting.

County Cllr Wileman gave an update to members in relation to Beaufort Road/Violet Way/Grafton Road junction, pedestrian walkway bridge, full-width speed hump project and his meeting with Violet Way Academy.

Cllr Wileman encouraged members to submit their comments to him.

6/21-10-21 **Highways - Speed restrictions for Violet Way, Beaufort Road**

It was noted that a member had a meeting planned shortly to identify another location for speed watching.

No report at this stage had been received from SCC in relation to the proposed speed humps along with costings.

7/21-10-21 **Community Engagement**

a) Family Nature Walk

Phase 1 is progressing well. Picnic benches, rubbing posts and interpretation board will be delivered early November.

Bird box survey had now been completed and the tree survey is planned for the end of October.

Cllr Campion and Cllr Qbeibi attended a Woodland network meeting which was very informative.

b) (Christmas) tree canopy update

Res 50: It was resolved that a 14 foot Nordic tree would be purchased and planted up to the value of £1.4K.

c) Music festival, 5th March 2022.

Members were advised that local schools had now been contacted. Update to follow in due course.

d) Time capsule

Res 51 It was resolved that a time capsule would be purchased, budget up to £50.

e) Benches update

Res 52 It was resolved that 2 benches would be purchased, one for installation on Beaufort Road junction off Quorn Way and one for the Wild Meadow.

Two locations proposed, Scalpcliffe Hill and Cricketers Close, ESBC Open spaces suggested a consultation with location residents should take place in the first instance.

County Cllr Wileman suggested that the parish council seeks support for the above from the local borough councillors. Members agreed that the clerk contacted the local borough councillors to establish their thoughts.

In relation to Elms Road as another location for a bench, ESBC required exact location for proposed bench suggested as the path was not under ESBC ownership but the land is. Information to be confirmed and submitted accordingly.

Res 53 It was resolved that happy bench signs would be printed and laminated to be attached to parish council benches. Cllr Moss confirmed that she already has a supply of laminated materials which the parish council purchased for another project.

f) Business plan

Members were happy with the works to date. Further works were noted.

g) East Sides Art Competition

Judging of the entries had now taken place.

Cllr Moss was thanked for her hard work regarding this successful project.

h) Christmas lights

Res 54 It was resolved that a budget of up to £75 for publicity and prizes would be reserved in the event of the parish council hosting the event this year.

8/21-10-21 **Poppy wreath**

Res 55 It was resolved that 2 wreaths would be ordered. £50 to be sent to British legion Poppy Appeal.

9/21-10-21 **Finance**

a) Payments

Res 56 It was resolved that the following payments would be processed.

Recipient	Explanation	Amount
K Lear	Memorial plaque for bench	48.00
Payroll	Clerks salary/HMRC October	645.77
Alive studios Ltd	Artwork for interpretation boards	1404.00
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00
S Moss	Expenses – art competition	15.26

b) Bank update

Members were advised that the Lloyds bank account had now been set up. Signatories, Cllrs L Campion, R Ludford Brooks, A Cowan and K Lear. Standing orders for payroll and office allowance will be set up ready for payment monthly, commencing 30th October, 2021.

The clerk confirmed that she had visited the HSBC bank in Burton Town Centre to process the closing of the account, cancellation of standing orders etc.

c) Budget review – 2nd quarter

Members were advised that all expenditure to date was within budget. Bank reconciliation to date was reported.

10/21-10-21 **Planning applications and matters**

P/2021/00622 - Land rear of the Glebe - Erection of two 3 storey semi storey semi-detached buildings to form 4 dwellings. Members agreed that further information needed to be submitted to the planning authority in relation to this development. Concerns were

raised in relation to access, design is not in line with the local area, and that no environmental matters such as solar panels or vehicle electric sockets were being proposed for the new builds.

It was noted that Cllrs Campion, Page and Qneibi would be attending planning training during November.

11/21-10-21 **Officer report/correspondence**

Res 57 It was resolved that the Safe Guarding policy would be adopted.

12/21-10-21 **Members' reports**

It was noted that there would be no road closure for the remembrance service 14th November, 2021.

Signed:

Date: