



## **BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING**

Members are hereby summoned to attend the meeting of BRIZLINCOTE PARISH COUNCIL on Thursday, 17<sup>th</sup> February 2022, from 7pm to 9pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk on [clerk@brizlincote-pc.org.uk](mailto:clerk@brizlincote-pc.org.uk) should you have any matters you wish to bring to council, in advance of the meeting.

Mrs K Lear, Clerk

10 February 2022

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### **Agenda**

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#### **Public participation**

- 1 **Apologies**
- 2 **Declarations of interest and dispensation requests.**
- 3 **Minutes of the previous council meeting**
- 4 **Chairs report**
- 5 **Report by County, Borough Councillors and Staffordshire Police reports**
- 6 **Highways**
  - a) Speed restrictions for Violet Way, Beaufort Road update – Cllr A Cowan
- 7 **Community Engagement**
  - a) Family Nature Walk – Cllr L Campion
  - b) (Christmas) tree canopy update – Cllr L Campion  
To approve budget up to £100 for tree canopy plaque
  - c) Music festival, 5<sup>th</sup> March 2022 - Cllr B Marsden
  - d) Nature Walk – Cllr B Judd
  - e) Bench installation update – Cllr J Trivedy
  - f) Plaques for benches – Cllr A Cowan  
To agree budget of £250 for purchase and installation of plaques for hawthorn benches
  - g) To confirm Queens Platinum Jubilee Events Working Group and agree terms of reference. To approve an initial budget of £500 for urgent associated costs – Cllr L Campion

- h) Planters – Cllr L Champion  
To agree purchase and quantity of additional planters around the parish, to include, soil/compost and plants
- i) Brizlincote in bloom – Cllr B Bidgood  
To consider hosting BIB this year – criteria modified
- j) Newsletter – Cllr L Champion  
Time frame for newsletter

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**Finance – Cllr Cowan**

- a) To approve payments to be made

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC February	645.77
K Lear	Office allowance and stationery	20.00
L Champion	Expenses	56.77
K Lear	Anti virus software/Microsoft 360	TBC
Low Carbon Products Ltd	Community benches	646.78
DSK Engineering	Installation of benches x 2	588.00
C Wileman	Maintenance work – Nature Walk	70.00
Caledonia Play	Stepping logs for The Hollows	886.80

- b) To consider membership to CPRC - £36 pa
- c) To receive update on Lloyds bank internet access
- d) To consider appointment of payroll bureau for 2022/23
- e) To receive update on HSBC Complaint
- f) To review tenders for nature walk maintenance work

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**Planning applications and matters**

- a) Applications – Cllr R Page
- b) Climate change update – Cllr R Ludford-Brooks  
To receive update following ESBC forum meeting

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**Officer report/correspondence**

- a) To approve publication scheme

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**Members' reports**

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**Date of next meeting**

