

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL, 20<sup>TH</sup>  
JANUARY, 2022, 7.00 P.M. AT THE GLEBE**

**Present:** Cllrs L Campion (Chair), A Cowan, R Ludford-Brooks,  
B Bidgood, W Qneibi, R Page, J Trivedy

**In attendance:** Borough Cllr B Peters Cllr C Wileman, Mrs K Lear (Clerk)

**Public participation**

Two members of the public were present

They raised several matters for the parish council to consider.

1/20-1-22

**Apologies**

Apologies were noted from Parish Councillors Cllrs K Hyde, S Moss, B Judd, B Marsden and County Cllr C Wileman.

2/20-1-22

**Declarations of interest and dispensation requests.**

None submitted

3/20-1-22

**Minutes of the previous council meeting, 15<sup>th</sup> December, 2021**

**Res 75** It was resolved that the minutes were an accurate and factual record. Chair to sign them.

4/20-1-22

**Chairs report**

The Chair confirmed that the parish council had received a lot of positive comments following the works which had taken place down at The Hollows.

The Chair appealed to residents for their help with maintenance of flower beds, litter picking and watering of the Christmas tree which is planned for installation later in the month.

It was noted that the parish council has a busy year ahead. The business plan is still being drafted by the working party.

5/20-1-22

**Report by County, Borough Councillors and Staffordshire Police reports**

Staffordshire Police report was circulated prior to the meeting.

Borough Councillor Wileman confirmed that he was hoping to organise a litter picking working party. Cllr Wileman confirmed that he would explore the introduction of the hand rail near the steps off Doveridge Road.

Borough Councillor Peters advised members that the enforcement team have been asked to patrol the area as dog foul is not improving in the area.

Cllr Peters and Cllr Wileman both confirmed that they had spoken to Open Spaces re the introduction of additional bins around the Hollows.

6/20-1-22

### **Highways**

**a)** Speed restrictions for Violet Way, Beaufort Road update. Still waiting report from SCC.

**b)** Elms Road Parking consultation

Members discussed the proposals. It was felt that the fencing by the cemetery could be moved to enhance the parking. There were also concerns that overspill parking could be moved to Staphenhill Road.

**Res 76** It was resolved that the parish councils observations would be submitted.

7/20-1-22

### **Community Engagement**

**a)** Family Nature Walk Project

The Chair gave an update on the project to date. It was felt that possibly more funding would be required to complete phase 1 of the project.

Members also agreed that launching the project would be deferred to Easter.

**Res 77** It was resolved that an additional budget of £400 be granted for the current project.

**b)** (Christmas) tree canopy update

The Queens Green Canopy. This is going to be installed 31<sup>st</sup> January, 2022. Councillors confirmed that they would assist on the day.

It was acknowledged that the tree will need watering regularly. Residents will be asked to give any support too. It was noted that Strata Homes have paid for the installation of the tree and that the parish council are exploring a plaque for installation.

**c)** Music festival, 5<sup>th</sup> March 2022

It was noted that sufficient entries had been received for the competition to proceed.

A member was asked to confirm if the piano could be used at Stapenhill Church on the 5<sup>th</sup> March.

A choir has offered to perform at the interval. The event is likely to be live streamed too.

**d) Time capsule**

The chair gave an update on the time capsule, how it had been sourced and which local companies have supported the project.

It was suggested that a rose bush could be planted when the time capsule is installed.

It was acknowledged that formal thanks would be sent to all the businesses who had helped. It was suggested that the Burton Mail be contacted in due course.

**e) Nature Walk**

The working party met about 10 days ago. The working group agreed that the maintenance contract for the location Grafton Road to the Bridge would be re-tendered for.

It was also suggested that the parish council contact ESBC to establish support in maintaining existing street furniture at the hollows and the possibility of introduction of some additional litter bins.

There was a discussion re path ownership. Borough Cllr Wileman confirmed that he would speak to County Cllr Wileman.

**f) Happy Benches update**

Signage is now available to fix to the benches.

**Res 78:** It was resolved that the signage will be displayed.

**g) Bench installation update**

A member confirmed that the two bench locations had now been marked out. Installation is planned in the new few weeks.

Members agreed that an additional bench should be purchased. It was noted that costs had increased.

**Res 79** It was resolved that an additional bench Harewood Bench, black, could be ordered and installed on Elms Road, budget £900.

Members agreed that plaques should be installed on the benches to recognise that they were owned by the parish council.

Members were asked to email their comments of what could be inscribed on the benches.

**8/20-1-22**

**Finance**

**a) Following payments were approved.**

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC January	645.77
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00
Chapmans Nurseries	Nordic tree for Beaufort Road Open Space	1950.00
Support Staffordshire	Annual membership (subject to approval)	25.00

**b) Tender specification for nature walk maintenance works**

**Res 80 :** It was resolved that the tendering process for the nature walk was carried out.

**c) Membership renewal for Support Staffordshire, £25**

**Res 81:** It was resolved that the annual membership would be renewed.

**d) Application for debit card**

There was as counter proposal that the council explore internet banking rather than apply for a debit card. This would enable members to review what cheques had cleared etc rather than wait for the monthly paper bank statement.

**Res 82** It was resolved that the clerk progresses internet banking.

9/20-1-22

**Planning applications and matters**

a) Applications

P/2021/01440 – 31 Stapenhill Road, Crown reduction of 2m  
1 Cherry Tree

P/2021/01005 – 26 Holme Farm Avenue – Erection of a 2  
storey side extension

P/2021/01266 – 97 Ashby Road – Felling of 1 beech tree

P/2019/01017 – The White House, Brizlincote Lane – outline  
application for 2 detached dwellings

b) HMO – consultation on removal of permitted development  
rights

**Res 83** It was resolved that the parish council submits support for a planning application to be submitted in the event of the applicant wanting to change dwelling to HMO.

c) P/2021/01608 – Monopole

Members did not wish to submit any further comments.

d) Public space protection order review for existing, any  
changes/variations, any additional orders for consideration

**Res 84** It was resolved that the existing public protection orders remained. Members also requested that ESBC consider the following:-

The Diary Farm open space introduces dogs to be kept on leads in the play areas.

Tower Woods play ground area. Deterring alcohol consumption in some areas.

Members also requested that the clerk writes to the planning department asking for consideration for more time to be given to make comments to planning applications.

e) Climate change update

It was noted that the the working group will be meeting to review the Climate Change initiatives.

The working group are looking to submit some comments to ESBC matters which they would like them to consider.

A representative from the parish council will be attending the ESBC forum meeting on the 9<sup>th</sup> February, 2022.

10/20-1-22

**Officer report/correspondence**

a) Risk assessment policy for review

It was noted that future contractors will be asked for health and safety requirements. Members also requested that anti virus protection to be included also as part of risk management.

**Res 85:** It was resolved that the risk assessment policy be adopted.

b) Correspondence

Clerk advised members of correspondence received.

It was noted that a Communications policy should be drafted for consideration.

11/20-1-22

**Members' reports**

12/20-1-22

**Date of next meeting** - Thursday 17<sup>th</sup> February 2022

Signed: .....

Date: .....

