



BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

Members are hereby summoned to attend the annual council meeting of BRIZLINCOTE PARISH COUNCIL on Thursday, 19th May 2022, from 7.00 pm to 9pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk, if possible, on clerk@brizlincote-pc.org.uk should you have any matters you wish to bring to council, in advance of the meeting.

Mrs K Lear, Clerk

13 May 2022

AGENDA

- 1. Election of Chair**
- 2. Declaration of acceptance of office** – To receive the Chair declaration of acceptance of office
- 3. Apologies for absence.** To accept apologies for absence
- 4. Declaration of interest and dispensation requests from members.**
- 5. Election/appointment of other positions**
 - i) Vice Chair
 - ii) Working groups
- 6. Declaration of General Power of Competence**

That the parish council, having met the conditions of eligibility as defined in the Localism Act 2011 adopts the general power of competence
- 7. Meeting calendar** – To agree meeting calendar up to April 2023
- 8. Minutes for approval** – To approve minutes of the previous meeting
- 9. Public participation**
- 10. Reports by County, Borough Councillors and Staffordshire Police.**
- 11. To adopt business plan** - Cllr K Hyde
- 12. Financial Matters**
 - i) To approve annual subscriptions – SPCA, Support Staffordshire
 - ii) Receive internal audit report
 - iii) Approve annual governance statement for 2020-21
 - iv) Approve end of year Accounting statements for 2020-21
 - v) Accounts
 - a) To approve payments to be made

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC May	645.77
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00
L Campion	Expenses	TBC
SPCA – subject to approval to join	Annual membership	621.20
V Evans	Internal audit	35.00

- vi) To approve budget up to £150 for additional jubilee celebration items – Cllr K Hyde

13. Planning applications and matters

- i) Planning applications – Cllr R Page
- ii) To consider proposed design and timing for the distribution of a climate change leaflet to all households within the parish – Cllr R Ludford-Brooks

14. Officer report

15 Member reports / possible agenda items for subsequent meetings