

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING, BRIZLINCOTE
PARISH COUNCIL, THURSDAY 19TH MAY, 2022, 7PM AT THE GLEBE**

Present: Cllrs L Campion, S Moss, W Qneibi, R Ludford-Brooks,
J Trivedy, K Hyde (arrived 7.30), R Page,

In attendance: Mrs K Lear

1/19-5-22 Election of Chair

Res 114 It was resolved that Cllr L Campion would be elected as chairman

**2/19-5-22 Declaration of acceptance of office – Chair to sign
declaration of acceptance of office**

3/19-5-22 Apologies

Apologies were noted for Cllrs B Marsden, A Cowan,
B Judd, B Bidgood, Borough Cllr B Peters, C Wileman and
County Cllr C Wileman.

**4/19-5-22 Declaration of interest and dispensation requests from
members.**

None submitted

5/19-5-22 Election/appointment of other positions

i) Vice Chair
Cllr Cowan has confirmed that he would be happy to
be considered as Vice Chair.

Res 115 It was resolved Cllr Cowan would be
appointed as Vice Chair. Clerk to forward declaration
of acceptance of office.

ii) Working groups
There was a discussion about the existing working
groups along with clarification of terms of reference.
Members felt that this item should be discussed next
month.

6/19-5-22 Declaration of General Power of Competence

That the parish council, having met the conditions of eligibility
as defined in the Localism Act 2011 adopts the general
power of competence

7/19-5-22 Meeting calendar

Res 116 It was resolved that the meeting calendar will be
adopted. No meeting will take place in August.

8/19-5-22

Minutes for approval

Cllr Moss wished to abstain as she was not in attendance at the last meeting.

Res 117 It was resolved that the minutes of the meeting of the 21st April 2022 were an accurate and factual record. Chair to sign them.

Public participation – no members of the public were present.

9/19-5-22

Reports by County, Borough Councillors and Staffordshire Police.

Reports were noted from Staffordshire Police and County Cllr Wileman.

10/19-5-22

Business plan

There was a discussion in relation to why two documents were presented.

Members agreed that more discussion was required. The Chair felt that the document was not ready for adoption and as such the item would be deferred.

The Chair confirmed that she would call an extra ordinary meeting.

It was noted that the document was a strategy document and also a working document.

11/19-5-22

Financial Matters

- i) Annual subscriptions – SPCA, Support Staffordshire
Res 118 It was resolved that the SPCA membership would not be renewed.
Res 119 It was resolved that Support Staffordshire membership would be renewed this financial year.
Receive internal audit report.
- ii) Internal audit
Res 120 It was resolved that the internal audit report was accepted.
- iii) **Res 121** It was resolved that the annual governance statement for 2021-22 be accepted
- iv) **Res 122** It was resolved that the accounting statement for 2021-22 by approved.
- v) Payments

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC May	645.77
K Lear	Office allowance and stationery	20.00

L Campion	Expenses	26.24
V Evans	Internal audit	35.00

Res 123 It was resolved that the payments be processed.

vi) Jubilee celebration

Res 124 It was resolved that a further budget of £150 to be reserved for the project.

12/19-5-22

Planning applications and matters

- i) Planning applications
Clerk was asked to establish any updates following the outline planning application for Stanton Road.
- ii) Climate change information for circulation
Members agreed that it would be useful to consider information in the next newsletter.

14/19-5-22

Officer report

Invitation to attend a cross party group with ESBC re market place. Cllr Qneibi was happy to represent the council.

Enquiries re overgrown trees etc which have been signposted to the relevant parties.

15/19-5-22

Member reports / possible agenda items for subsequent meetings

There was a discussion about the revised recycling system.

Art Stone Memorials will be promoting the parish councils tree canopy on their website. Members were happy with this.

Cllr Bidgood and Qneibi were thanked for all their support with the newly installed village planters.

Cllr Hyde informed members that due to her other commitments that she has decided to resign from the parish council.

Members thanked Cllr Hyde for all her hard work during her membership.

Signed:

Date:

