



BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

Members are hereby summoned to attend the meeting of BRIZLINCOTE PARISH COUNCIL on Thursday, 20 October, 2022, from 7.00 pm to 9pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk on clerk@brizlincote-pc.org.uk should you have any matters you wish to bring to council, in advance of the meeting.

Mrs K Lear, Clerk

13 October 2022

Agenda

Public participation

- 1 **Apologies**
- 2 **Declarations of interest and dispensation requests.**
- 3 **Minutes of the previous council meeting**
- 4 **Chairs report**
- 5 **Report by County, Borough Councillors and Staffordshire Police report**
- 6 **Finance**

a) To approve payments to be made

Recipient	Explanation	Amount	Payment method
Payroll	Clerks salary/HMRC October	645.77	SO
K Lear	Office allowance and stationery	20.00	SO
C Wileman	Maintenance work – Nature Walk	70.00	EP
British recycling	Benches for The Hollows	601.70	EP
Zurich insurance	Annual insurance renewal	300.00	EP
Petes Printing	Newletters	TBC	EP
L Campion	Reimbursements	30.87	EP

- b) Budget review
- c) Insurance annual renewal
- d) Appointment of internal auditor
- e) SPCA membership 2023-24
- f) Insurance claim update

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Member agenda items

- a) East Side Art Event – Cllr S Moss
- b) Community Orchard – Cllr R Ludford-Brooks
To approve budget up to £2K for works in the community orchard
- c) Festive lights update – Cllr L Campion
- d) Newsletter – Cllr L Campion

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Planning applications and matters

- a) Applications – Cllr R Page

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Officer report/correspondence

- Review of standing orders
- Review of risk management plan

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Members' reports

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Date of next meeting

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

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Staffing matter

