

**MINUTES OF THE MEETING OF BRIZLINCOTE PARISH COUNCIL,
THURSDAY, 29TH SEPTEMBER 2022, COMMENCING 7PM AT ABBOT
BEYNE SCHOOL, LINNELL BUILDING, CONFERENCE ROOM**

Prior to the commencement of the meeting a one minute silence took place to pay respects to Her Majesty Queen Elizabeth II following her death on 8th September, 2022.

Present: Cllrs L Campion (Chair), A Cowan (Vice Chair), W Qneibi, R Ludford-brooks, A Mason, B Judd, J Trivedy, S Moss

In attendance Mrs K Lear (Clerk), Borough Cllr B Peters, County Cllr C Wileman, PCSO's S Leadbetter, J Winfield

Public participation – No members of the public were present

1/29-9-22 Apologies

Borough Cllr C Wileman, Parish Cllrs R Page, B Marsden, B Bidgood

2/29-9-22 Declarations of interest and dispensation requests.

None submitted

3/29-9-22 Minutes of the previous council meeting

Res 142 It was resolved that the minutes of the last meeting were an accurate and factual record of proceedings.

4/29-9-22 Chairs report

The Chair thanked Abbot Beyne School for allowing the parish council to host the meeting at short notice.

Note of thanks was also given to local residents and councillors for watering plants, trees during the hot summer period.

The time capsule has now been buried. Members agreed that it would be opened in 2072. Clerk to add this to the asset register to ensure that future clerks and councillors were aware of this.

Brizlincote in Bloom had also been successful during the summer.

It was acknowledged that a further grant from TTTV grant had been secured for further work in The Hollows and CCF Grant towards the festive lights.

5/29-9-22 Finance

a) Payments

Recipient	Explanation	Amount	Payment method
Payroll	Clerks salary/HMRC September	645.77	SO/EP
K Lear	Office allowance and stationery - September	20.00	SO/EP
C Wileman	Maintenance work – Nature Walk – September	140.00	EP
R Bidgood	Engraving for trophy	6.00	CHEQUE
Mazars	External audit	240.00	EP
Community Heartbeat	Annual support AED3 Year 5	198.00	EP

Payments processed during August/September:-

Leander Rowing Club	Grant application	500.00	EP
P Earley	Renovation of memorial bench	180.30	EP
Festive lights	Christmas tree lights	498.68	EP
Stapenhill PCC	Room hire up to October 2022	150.00	EP

Res 143 It was resolved that the above payments be processed.

b) AGAR 2021-22

It was noted that the AGAR had been completed by the external auditor. No matters of concern were raised.

6/29-9-22 Report by County, Borough Councillors and Staffordshire Police report

Staffordshire police gave an overview on crime during the last 2 months. Their main message was that it was important that all incidents are reported by local residents. Reported incidents help Staffordshire Police to identify key hot spots in the parish which require additional focus,

County Cllr Wileman gave an update on the highway matters which were outstanding.

A number of residents have raised concern following the erection of the fencing around Paulet School.

Residents are seeking a public right of way from Violet Lane track to Blue Stone Lane. This is currently in progress.

Due to the cost-of-living crisis. SCC are working with Harvey Girls offering support for families in Winshill and Brizlincote. The parish council asked for further information to be considered for the next edition of the parish council newsletter.

Violet Way parking – 4 patrols taken place this month. The enforcement officers are out there. They have the power to carry out instant fines.

Borough Cllr Peters confirmed that the next ESBC parish council forum meeting will be taking place in October.

7/29-9-22

Member agenda items

a) Nature walk update

The working party are actively finalising the design of the boards. Work with ESBC is also underway to enhance the area.

All members were happy with the proposed sculptures which are being proposed for The Hollows and The Cemetery.

b) East side arts event

Letters went out the schools at the start of term, PRU, Abbot Beyne, Edge Hill and Holy Rosary and Robert Sutton. Need to chase, Paulet, Waterside, Winshill Village, Tower View.

Deadline in 3 weeks' time. We will send a chase up email next week.

We are hoping to exhibit in the library.

Saturday 26th November, presentations at the library.

Depending on the number of entries, we will present each school with a calendar made from each schools' entries which could be used for future fund-raising events.

The Parish Council will short list entries which will be exhibited in the library.

The Parish Council will also create a calendar from entries which will be uploaded onto the website.

c) Community Orchard

Quotations are currently being sourced for proposed works in the orchard.

- d) Climate change working group
The climate change working group are currently exploring information for the interpretation boards.
- e) Newsletter
Members were advised of the deadline for proposed articles. The editorial team hoped that the newsletter would be circulated to all dwellings by the end of November. The expected costs will be the same.

Members agreed that an article would be published asking residents to submit suggestions for next years Brizlincote in Bloom event.

- f) Festive Lights Event
The Chair informed members that Mr C. Wileman has kindly offered to decorate the Queens's Green Canopy tree with festive lights for us.
Possible dates for lights switch on is 27th November or 4th December. Date to be confirmed next month.
Members liked the suggestion of a possible choir performing. Local schools who participated in the Music Festival to be approached in the first instance.
- g) Resident Survey.
Members agreed that it was important to start planning the next survey to local residents. It was agreed that a working party be set up to explore questions, best approach, timescales, costings.

Res 144 It was resolved to set up a working party. Cllrs Trivedy, Mason and Cowan were appointed as members.

- h) Winter planting of planters

Res 145 It was resolved that a maximum budget of up to £100 would be reserved for compost and plants for the parish council planters.

- i) Board walk
There was a brief discussion about how the area could be reinstated and which possible partners could be approached to assist with the works.

Res 146 It was resolved that a Board walk working party will be formed to explore costings, project time plan etc.
Cllrs R Ludford-Brooks, A Mason and B Judd were appointed to the working group.

- j) Remembrance Sunday
Res 147 It was resolved that 2 wreaths would be ordered for Stapenhill and Winshill, budget £50.

- k) Alternative venue for working party meetings

Res 148 It was resolved that working groups meetings which required a degree of privacy could take place in a side room at The Grove . Room to be booked by the clerk or chair. Entrance to the room is via a side door. Cost £5 for ½ an hour, £10 for an hour. It was anticipated that meetings would not exceed 1 ½ hours.

8/29-9-22 **Planning applications and matters**

- a) Planning Application matters

P/2022/01033 – Land rear of 11 Clay Street, Stapenhill – Erection of 4 detached dwellings – Members requested that comments were submitted to include design, over development, highway safety and also no consideration for the existing wildlife and biodiversity within the adjacent areas and environmental issues such as car charging points etc.

P/2022/01007 – 2 Wetherel Road, Stapenhill – Erection of part two storey part single storey rear and side extension, widening of existing drive

P/2022/00963 – 1 Hopmeadow Way, Stapenhill – Removal of Mock Tudor timberwork and replace with composite, horizontal cladding system

Planning applications permitted

P/2022/00860 – 348 Stanton Road, Stapenhill – erection of a single storey rear extension

P/2019/01244 – 7 Stanton Road, Stapenhill – Outline application for the demolition of existing buildings and farmhouse to facilitate the erection of up to 24 dwellings including details of access

P/2022/00865 – 3 Ashdale Close, Stapenhill, - Demolition of existing store to rear of garage to facilitate the erection of single storey rear extensions

There was a brief discussion in relation to S106. Borough Cllr B Peters confirmed that he would make some enquiries with ESBC Planning.

- b) Draft Housing Choice Consultation Document
Members wished to submit comments independently.

9/29-9-22 **Officer report/correspondence**

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National forest walk – invitations to submit walks during the walking festival, 13 to 25th May. Defer to the next meeting subject to a slight late submission being acceptable.

Dog dispenser initiative. The parish council would like to see how this initiative is working in some of the ‘trial’ areas in the first instance.

Vandalism of the information board, Tower Wood. Members agreed that an insurance claim should be explored.

Nalc Civility and Respect Pledge – members felt that the parish council were already operating in the manner they are recommending.

10/29-9-22 **Members’ reports**
No matters raised.

11/29-9-22 **Date of next meeting**
Thursday, 20th October, 2022

Signed:

Date:

