BRIZLINCOTE PARISH COUNCIL
NOTICE OF MEETING

Members are hereby summoned to attend the meeting of BRIZLINCOTE PARISH COUNCIL on Thursday, 20th April, 2023, from 7.00 pm to 9pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk on clerk@brizlincote-pc.org.uk should you have any matters you wish to bring to council, in advance of the meeting.

Mrs K Lear, Clerk   13 April 2023

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Agenda
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Public participation

1   **Apologies**

2   **Declarations of interest and dispensation requests.**

3   **Minutes of the previous council meeting**

4   **Chairs report**

5   **Report by County, Borough Councillors and Staffordshire Police reports (items relevant to Brizlincote parish only)**

6   **Finance - AGAR**

   a) To receive internal auditor report
   b) To complete Annual governance statement for 2022/23
   c) To complete the end of year accounting statement
   d) To approve the certificate of exemption

7   **Member agenda items**

   a) East Side Arts Event – To approve budget of up to £200 for art event subject to event proceeding – Cllr S Moss
   b) To agree date for installation of memorial plaque
   c) To agree artwork for banner – Cllr L Campion
   d) To agree the allocation of monies previously approved for the Bee Safari/ Coronation seeds give away event.
   e) To agree approaching ESBC to explore the introduction of a waste bin adjacent to the bench, Elms Road.
   f) To agree approaching the residents adjacent to the green space with regard to placement of a bench.

8   **Finance**

a) To approve payments to be made

Recipient	Explanation	Amount	Power
Payroll	Clerks salary/HMRC April (includes 12 months back pay)	1284.42	EP/GPC
K Lear	Office allowance and stationery	26.00	EP/GPC
Creative & Embroidery Ltd	Hi vis vests	24.66	EP/GPC
Viking direct	3 flasks for events	116.40	EP/GPC
Peach and Co	Payroll bureau	228.00	EP/GPC
C Wileman	Maintenance – March, April	250.00	EP/GPC
Gresley Band	Donation	TBC	Cheque

9   **Planning applications and matters**

a) Applications – Cllr R Page

10   **Officer report/correspondence**

11   **Members' reports**

12   **Date of next meeting**