

MINUTES OF BRIZLINCOTE ANNUAL PARISH COUNCIL MEETING

Held at The Glebe, 18th May, 2023, 7pm.

Present: Cllrs L Campion, A Mason, S Moss, R Ludford-Brooks, W Qneibi, B Judd,
J Trivedy, S Moss

In attendance: Mrs K Lear (Clerk), County Cllr B Peters

1/001-2023 Election of Chair

Cllr L Campion wished to thank all members for their support during her term of office.

It was resolved, unanimously that Cllr A Mason be appointed as Chair, Brizlincote Parish Council.

2/002-2023 Declaration of acceptance of office

The chairman completed his acceptance of office.

3/003-2023 Apologies for absence

Parish Councillors A Cowan, R Page, and Borough Cllr C Wileman had submitted their apologies for absence.

4/004-2023 Declaration of interest and dispensation requests for members

The clerk confirmed that no declarations or dispensations had been received.

5/005-2023 Election of other positions/Appointments

Vice Chair

It was resolved that Cllr A Cowan be appointed as Vice Chair for the parish council for the next 12 months.

Appointment of Staffing committee - Defer to the next meeting

Working Groups – defer to the next meeting to allow members to consider which working group they would like to join. It was suggested that a Bee Safari group may be useful and whether it would work combining the Planning Matters working group and Climate change working group rather than having two separate working groups.

The Chair requested that the clerk circulates the groups list to everyone to establish what groups they may wish to be part of.

Delegation scheme – The clerk explained that there had been an incident during the year where a response to a planning application was time sensitive and there was not an opportunity to call an extra ordinary meeting.

Implementing a delegation scheme giving the clerk authority to submit a response following consultation with parish councillors would get around this.

Members agree to proceed with the clerks advice.

6/006-2023 Declaration of General Power of Competence

It was resolved that the parish council, having met the conditions of eligibility as defined in the Localism Act 2011 adopts the general power of competence.

7/007-2023 Meetings

The meeting calendar was approved. It was agreed that there will be no meeting in August.

The December meeting date yet to be agreed.

8/008-2023 Minutes of the meeting 20 April 2023.

Cllr S Moss wished to abstain.

Minutes of the meeting were approved as an actual and factual record.

9/008-2023 Public participation – one member of the public was present.

The resident attended to raise a concern in relation to the little piece of footpath from Tower Road to Ashby Road. The style to access to the field is not adequate. It has been damaged and is not suitable. At the other end of the field the style is not perfect also.

Members felt that land ownership was possibly required.

The resident also raised concerns in relation to block drains, in particular around Woods Lane.

The member of the public wished it to be noted that the additional planters were an enhancement of the parish.

The clerk was requested to pass the highways matters onto County Cllr C Wileman.

10/010-2023 Third party reports

There has been some complaints in relation to litter along Grafton Road.

Members were happy that ESBC proceeded with short term CCTV support if possible to assist with possible identified of any members of the public dropping litter.

Officers have been exploring areas where there is overgrowth making areas currently not accessible.

It was noted that the boundary commission changes had caused some confusion and frustration for local residents.

It was suggested that the clerk contact the MP to establish if parish council boundaries will be changing to fall in line with the ward changes.

Cllr Peters left at 19.37.

11/011-2023 Update on The Hollows/East Side Music Event

The Hollows

Matters are moving in the right direction. Many interpretation boards have now been installed. The last two boards will be installed late June. The Burton ReRun posts order has been placed. The project to be completed by the end of July. Members confirmed that they required the lower board height.

The insect boxes are being manufactured. Several members had spare water based stain which could be used. Members to contact Cllr Campion direct.

East Side Music Event

The event went very well. Cllr Campion wished to thank you everyone for their support. Everyone who attended the event really enjoyed it.

12/012-2023 Financial Matters

Payments

Recipient	Explanation	Amount	Power/payment method
Payroll	Payroll and office expenses	726.31	GPC/EP
R Lewis Signs	Signs for The Hollows Project	2730.00	GPC/EP
J Trivedy	Reimbursements – 2 tables	99.98	GPC/cheque
L Campion	Reimbursements – Items for The Hollows/Music event/memorial plaque	120.54	GPC/cheque
K Lear	Reimbursements – music event	17.14	GPC/cheque

It was resolved that the above payments be processed.

Members requested that Cllr B Judd and A Mason be added to the bank mandate. Cllr L Campion to be removed once additional signatories had been approved by the bank.

Bank Posters

It was resolved that a budget up to £200 be approved to purchase additional bank posters. Member to bring designs to the next meeting. Some members liked the suggestion of introducing Brizlincote Parish Council logos banks on either end of the display which will require an increase in the budget approved.

Chair allowance

It was resolved that the Chair will have a budget up to £100 to purchase incidentals.

13/013-2023 Correspondence

1)Planning applications

Nothing to report. There was a discussion in relation to what additional responses could be submitted to the planning authority to strengthen the parish councils comments.

The Chair confirmed that they would look into this. Cllr R Ludford-Brooks asked the clerk to send him what had been agreed previously.

14/014-2023 Officer report

St Peters Church had very kindly offered a 50% discount for the two meetings where there was a problem with the heating. Members were happy to accept this.

Members confirmed that they had returned their election expenses forms to Eleciton, East Staffordshire Borough Council.

15/015-2023 Member reports

Memorial plaque - Every member was happy with the plaque and the installation. Early week day was suggested for everyone to meet.

Panoramic photographs – Members agreed that new designs for the newsletter would be welcomed. Cllr Campion to pursue.

Newsletter – Members asked if speedwatch could be advertised again. There was also a request that Speed watch went onto facebook again.

Notice board – Post Office. A member asked if this item could be discussed again. The initial refurbishment had not resolved the problem.
Cllr Ludford-Brooks confirmed that he would establish who the owner was.

Signed:

Date: