

## **DRAFT MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL MEETING**

Held at The Glebe, 20<sup>th</sup> July, 2023. 7pm.

Present: Cllrs A Mason (Chair), A Cowan (Vice Chair), L Campion, J Trivedy, R Page, W Qneibi, R Ludford-Brooks.

In attendance: Mrs K Lear (Clerk), County Cllr C Wileman.

The chair requested that the order of business be changed.

- 1/29-2023 Apologies for absence  
Apologies were accepted for Cllrs S Moss, B Judd, B Bidgood and Borough Cllr B Peters.
- 2/30-2023 Third Party Reports (Brizlincote Parish Only)  
County Cllr C Wileman presented his report to full council. Members were made aware of the consultation which was carried out with residents in relation to the proposed traffic calming project. This scheme will address the raised platform issue which residents had raised in the past. The proposed scheme will make the area safer.
- Members asked when the works commenced could consideration be given for the parish council to be included in any PR initiatives as the parish council are contributing to the scheme.
- Staffordshire Police.  
Members felt that it would be useful if PCSO's could attend meetings where possible. Reports were not required. No projects were identified at this moment in time for Staffordshire Police to consider introducing, however members felt that there could be some possible projects going forward.
- 3/31-2023 Declaration of interest and dispensations  
None submitted
- 4/32-2023 Chair report  
The Bee Safari Event on the 17<sup>th</sup> August was noted. The Chair confirmed that he had continued with the research for Lily Thomas. The Chair and Cllr Campion agreed to go and visit the sign writer.
- 5/33-2023 Minutes of the meeting 15<sup>TH</sup> June 2023  
The minutes of the above meeting were approved as an accurate record. Members agreed for the Chair to sign as a factual record.
- 6/34-2023 Family Walk  
The project is near completion. Once the project is completed, members agreed that Open Spaces needed to be thanked for all their support. Clerk to seek approval from TTTV and Open Spaces so that the order can be placed. The safety matting will be installed as soon as the interpretation boards have been installed. The insect hotels have now been installed. All the tree labels have been installed by Burton Conservation Group. It was noted that there was himalayan balsam around the river banks which the parish council may wish to consider actioning at a later date.
- The Bumble Bee Event is proceeding on the 17<sup>th</sup> August. Burton Re Run will hopefully be attending to do an activity. Clerk to establish if gazebos can be loaned.

Advertising to be carried out at the end of the month. Tables will be required for the event.

Members were happy that a donation be given to the Bumble Bee Conservation Trust.

Members agreed that further promotional work would be carried out once the works had been completed.

- 7/35-2023 The Hollows and Orchard Sign  
The signs are now installed. East Staffordshire Borough Council Open Spaces co-operation was noted.
- 8/36-2023 East Side Arts Event  
Entries are low this year. It was suggested that the event needs to be later on in the year should the council wish to host the event next week. A local artist showed interest selecting the 12 winning enties. Clerk to contact to organise this.  
  
Members agreed that the Mayor of East Staffordshire to be invited to present the winning entries on the 30<sup>th</sup> September.
- 9/37-2023 Newsletters distribution  
It was resolved that the editorial working group reviewed the distribution network. Clerk in the first instance to speak to all distributors to establish if they are still willing to circulate the newsletter.
- 10/38-2023 Christmas event  
It was agreed that Cllrs J Trivedy, R Page and L Campion were happy to be on the working group. The Chair will circulate a meeting invitation.
- 11/39-2023 Notice board, Stapenhill Post Office.  
There was a discussion about raising the profile of the parish council. 4 in favour for the notice board to be purchased and installed on Stapenhill Post Office building. It was resolved that the works would proceed. Notice board header to state 'Brizlincote Parish Council'. One member wished to object to the works proceeding.
- 12/40-2023 Resident survey  
Members were disappointed by the response received.
- 13/41-2023 Financial matters

#### Payments

It was resolved that the following payments be processed.

Recipient	Explanation	Payment	VAT	Power/Method
Payroll	Payroll - July	700.31		GPC/EP/SO
K Lear	Office/telephone/postage - July	26.00		GPC/SO
C Wileman	Maintenance/Nature Walk – July	180.00		GPC/EP
L Campion	Expenses May to July	111.41		GPC/EP
K Lear	Additional Envelopes for bee safari and Microsoft 365 annual licence	62.97	10.49	GPC/Cheque

Viking payments	Sticky labels for Bee Safari	19.13	3.19	GPC/EP
S Burston	Internal audit	35.00		GPC/EP

- Banners

Members were happy that the bands be purchased. Clerk to place the order.

- 1<sup>st</sup> Quarter Budget review

Members approved the 1<sup>st</sup> quarter review.

- Training

It was resolved that Cllr Robin Ludford Brooks would attend the Planning training to be hosted by Nalc.

14/42-2023 Correspondence

Planning applications and matters (Climate change)

No planning applications were submitted.

Some tree works were noted on Grafton Road which a member confirmed that they had raised with East Staffordshire Borough Council.

15/43-2023 Officer report

It was noted that Walton parish council were very grateful for the offer of support.

Clerk advised that residents still had concerns in relation to parked vehicles, cars parked up running their engines. The local schools have confirmed that they are doing what they can.

A resident has contacted the parish council in relation to parking along Stapenhill Road, cars mounting pavements etc. The resident was requesting that double yellow lines were introduced to prevent the parking of vehicles. Members requested that the clerk informs the local County Councillor of this enquiry.

Members were made aware of several events which the parish council had been invited to.

- 1) Communication network meeting, Rugeley – Cllr L Champion will be attending
- 2) TTTV arboretum celebration event – Cllrs J Trivedy and A Mason will be attending.
- 3) Opportunity to sign up to the national forest walk next week, entries by 20<sup>th</sup> September - Members agreed that a walk would not be entered into next years walking festival.

A resident had made an enquiry re bus service Woods Lane. Clerk to liaise with Staffordshire County Council public transport.

16/44-2023 Member reports – it was resolved that member updates would be emailed to the clerk in advance of the next meeting. There would no longer be member reports on the agenda. Clerk to include these items under officer report.

Planter by the co-op. It is not the parish councils concern.

Resident concerns about ASB were noted.

Weds 27<sup>th</sup> Sept, install plaque in wild flower meadow. 5.30-6.00.

Promotion of potting shed. It was agreed that they would be invited to submit an editorial article for the next newsletter article. Council will enquire that the appropriate permissions have granted before the article is published.

Malvern Street speeding was noted.

Next meeting: 21<sup>st</sup> September, 2023, The Glebe – 7.00 p.m.

**Signed:** .....

**Date:** .....