

MINUTES OF THE MEEING BRIZLINCOTE PARISH COUNCIL MEETING

Held at The Glebe, 15th June 2023, 7pm

Present: Cllrs A Mason (Chair), A Cowan (Vice Chair), L Campion, J Trivedy, R Page, W Qneibi, B Judd, R Ludford-Brooks, S Moss, B Bidgood

In attendance: Mrs K Lear (Clerk)

Public Participation - No members of the public were present.

1/016-2023 Apologies for absence
Apologies were noted for Borough Councillor Bernard Peters

2/017-2023 Declaration of interest and dispensations
None submitted

3/018-2023 Chair report

The Chair wished to share with members and officer expectations of the 1st tier of local government and how the council could work constructively together.

The chair circulated a memorandum of understanding for members to consider.

The chair also suggested a possible improvement of introducing a project management tool which will help working groups when working on projects. Mile stone dates would be set so that the working group can work towards the dates. He felt it would help the council to demonstrate how public money was spent.

Members felt that the document was a very useful tool to focus project milestones.

The Chair also felt the council should consider other methods of social media.

4/019-2023 Minutes of the meeting 18TH May 2023

Cllr R Page and Cllr A Cowan wished to abstain.

It was resolved that the minutes of the meeting of the 18th May, 2023, were a true and accurate record and that the Chair sign the accordingly,

5/020-2023 Working party memberships

It was resolved that the following working groups and membership be formed:-

Notice boards – Cllrs B Bidgood, B Judd
Board walk – Cllrs B Judd, R Ludford-Brooks, A Mason
Nature Walk - Cllrs B Judd, R Ludford-Brooks, L Campion, J Trivedy
Speed watch and traffic calming – Cllrs W Qneibi, A Cowan
Horticultural – Cllrs W Qneibi, B Bidgood
Events – Cllrs S Moss, R Page, L Campion, J Trivedy
Bee Safari working group – Cllrs B Bidgood, R Page, L Campion
Finance and Governance – Cllrs B Judd, R Ludford-Brooks, A Cowan, A Mason
Planning application and matters (climate change) – Cllrs R Ludford-Brooks, R Page and W Qneibi

Local issues – Cllrs B Bidgood, B Judd
 Newsletter Editorial Group – Cllrs B Bidgood, S Moss, A Cowan
 Resident Survey Group/Business Plan – Cllrs S Moss, B Bidgood,
 J Trivedy, A Cowan, A Mason

It was noted that all councillors have a responsibility to report highway etc matters.

6/021-2023 Financial matters

It was resolved that the following payments be processed for payment.

Members were reminded that where possible VAT receipts needed to be produced where possible.

Recipient	Explanation	Payment	VAT	Power/Method
Payroll	Payroll - June	700.31		GPC/EP/SO
K Lear	Office/telephone/postage	26.00		GPC/SO
C Wileman	Maintenance/Nature Walk – May/June	290.00		GPC/EP
K Lear	Envelopes for Bee Safari	12.98	2.16	GPC/Cheque
P Hall	Newsletters	495.00		GPC/EP
R Bidgood	Plants	50.94		GPC/Cheque
J Trivedy	Microphone and batteries	61.95		GPC/EP

Banner design

Members approved the proposed design.

7/022-2023 Third party reports (Brizlincote Parish Matters only)

Members asked if it would be more efficient to allow third party reports to be the first agenda item after public participation. Ie public participation followed by third party reports.

Borough Cllr B Peters report was noted.

8/023-2023 Correspondence

Planning applications and matters
 P/2023/00575 – 15 Malvern Street

Members approved the response to ESBC Planning Authority. Members agreed that this response should be considered for future planning applications. Planning working group to advise the clerk when required.

Traffic Impact Concerns

Members agreed that the parish council writes to Walton Parish Council confirming that the Parish Council supports their traffic concerns and if the parish council can support in anyway to contact the parish council.

Response from Kate Kniveton, MP.

The response was circulated to members and noted.

9/024-2023 Parish Council Community Event, Bumble Bee Safari – 17th August 2023

Members agreed that an ice cream van would be requested to attend subject to public liability and risk assessments. ESBC Open Spaces to confirm also.

It was agreed that the event is promoted widely via TTTV, social media. The parish council agreed to write to all the schools and pre schools before the end of July.

There was a suggestion that a poster will be displayed at Burton Library, and the local stores.

It was agreed that the final band design will be presented to full council at the July meeting.

10/025-2023 Board Walk project

It was agreed that a working group meeting would be set up.

11/026-2023 Co-option of new members to the council

Members agreed that the clerk displayed a notice as soon as possible advising local residents that the parish council had a vacancy.

12/027-2023 Officer report

Rights of way enquiry- Members agreed that the clerk writes to the local resident.
Green space – bench enquiry – Members agreed that the clerk contacts Cllr B Peters with these enquiries.
SCC Health and Well being initiative – Noted.
Elms Road – additional waste bin – Members requested that the clerk contacts Cllr B Peters with this enquiry.

13/028-2023 Member reports

A member confirmed that a central storage of documents could be set up electronically.
It was noted that the newly introduced dog bin dispensers were empty.
Notice board – Stapenhill Post Office – Members asked the clerk to make tentative enquiries with the building owner for the parish council to introduce a new notice board.
Repair cafes were noted as becoming very popular and a possible initiative for the parish council to consider.

Date of next meeting: Thursday 20th July 2023

Signed:

Date:

