



**BRIZLINCOTE PARISH COUNCIL MEETING, THURSDAY 21ST SEPTEMBER 2023,
COMMENCING 7.00 P.M AT THE GLEBE**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Thursday 21st September, 2023, commencing at 7.00 p.m. at The Glebe for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting clerk@brizlincote-pc.org.uk.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chair. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@brizlincote-pc.org.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness,
Integrity,
Objectivity,
Accountability,
Openness,
Honesty and leadership.

Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear,
Clerk/Proper Officer



AGENDA – BRIZLINCOTE PARISH COUNCIL
THURSDAY 21st SEPTEMBER 2023, COMMENCING 7.00 PM AT THE GLEBE

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Third party reports (Brizlincote Parish Matters only)
4. Chair report
5. To approve minutes of the meeting 20TH July 2023
6. To receive plans for Art Event 30th September, 2023, Burton Library – Cllr S Moss
7. To receive update on resident survey – Cllr A Mason
8. To receive update on the Family Walk and Bee Safari Event – Cllr L Champion
9. To receive update on the Board walk project – Cllr A Mason
10. To agree date and time for Festive Lights Event
11. Policy
To review the following documents:
 - Standing orders
 - Financial regulations
 - Risk management plan
12. Financial matters
 - Payments for approval
 - To appoint internal auditor 2023-2024
 - To consider works for tendering
 - To consider budget of up to £40 for winter planting
 - To consider budget up to £100 for purchase of binder etc
13. Correspondence
 - a) Planning applications and matters – Cllr R Page
14. To consider proposal for Co-option of new members to the council – Cllr B Judd
15. Officer report (to include any reports from members)

Kay Lear

Kay Lear – Clerk/Proper Officer

14 September 2023

