



**BRIZLINCOTE PARISH COUNCIL MEETING, THURSDAY 19TH OCTOBER 2023,
COMMENCING 7.00 P.M AT THE GLEBE**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Thursday 19TH October, 2023, commencing at 7.00 p.m. at The Glebe for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting clerk@brizlincote-pc.org.uk.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chair. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@brizlincote-pc.org.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness,
Integrity,
Objectivity,
Accountability,
Openness,
Honesty and leadership.

Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear,
Clerk/Proper Officer



AGENDA – BRIZLINCOTE PARISH COUNCIL
THURSDAY 19th OCTOBER 2023, COMMENCING 7.00 PM AT THE GLEBE

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Third party reports (Brizlincote Parish Matters only)
4. Chair report
5. To approve minutes of the meeting 21ST September 2023
6. To receive update on resident survey – Cllr A Mason
7. To receive update on the Board walk project – Cllr A Mason
8. To confirm plans for Festive Light Switch on 2nd December 2023, 3.00 to 4.30 p.m.
9. To discuss and agree meeting duration
10. Financial matters
 - a) Payments for approval
 - b) To approve tendering specification for Nature Walk and Community Orchard
 - c) To consider grant application from Friends of Scalpcliffe Woods
 - d) To approve budget up to £550 for Christmas event and also design for banners
 - e) To approve budget up to £200 for creation of Brizlincote pictorial map for the website and newsletter
 - f) To approve budget up to £500 for newsletter
 - g) To confirm poppy wreath requirements for Remembrance Sunday along with donation
 - h) To receive 2nd quarter budget review
11. Correspondence
 - a) Planning applications and matters – Cllr R Page
 - b) To consider proposed response to Climate and Ecology Bill
12. Officer report (to include any reports from members)

Kay Lear

Kay Lear – Clerk/Proper Officer

13 October 2023