



**BRIZLINCOTE PARISH COUNCIL MEETING, THURSDAY 16th NOVEMBER 2023,
COMMENCING 7.00 P.M AT THE GLEBE**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Thursday 16th November 2023, commencing at 7.00 p.m. at The Glebe for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting clerk@brizlincote-pc.org.uk.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chair. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@brizlincote-pc.org.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness,
Integrity,
Objectivity,
Accountability,
Openness,
Honesty and leadership.

Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear,
Clerk/Proper Officer



**AGENDA – BRIZLINCOTE PARISH COUNCIL
THURSDAY 16th NOVEMBER 2023 COMMENCING 7.00 PM AT THE GLEBE**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Third party reports (Brizlincote Parish Matters only)
4. Chair report
5. To approve minutes of the meeting 19th October 2023
6. To confirm plans for Festive Light Switch on 2nd December 2023, 3.30 to 4.30 p.m. – Cllr L Campion
7. To confirm who will manage the planters near to Stapenhill Post Office – Cllr A Mason
8. To receive report following resident survey and discuss next steps– Cllr A Mason
9. To consider the council writing to local schools in January to present ideas on how they might wish to use The Hollows walk. – Cllr L Campion
10. Financial matters
 - a) Payments for approval
 - b) To receive tenders for Nature Walk and Community Orchard
11. Correspondence
 - a) Planning applications and matters – Cllr R Page
 - b) Enquiry re-introduction of a public defibrillator near to Rider House – Cllr A Mason
 - i. council to consider purchasing a defibrillator
 - ii. council to consider establishing if a constituted group to submit a grant application
 - c) Enquiry re introduction of notice board towards the end of Woods Lane near to the Allotment Gardens – Cllr A Cowan
12. Officer report (to include any reports from members)
13. Staffing matter

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

Kay Lear

Kay Lear – Clerk/Proper Officer

10 November 2023

