

MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL, THURSDAY 19TH OCTOBER, 2023, COMMENCING 7PM AT THE GLEBE

Present: Cllrs A Mason (Chair), A Cowan (Vice Chair), L Campion, B Bidgood, B Judd, W Qneibi, S Moss, R Ludford-Brooks, R Page

In attendance: Borough Cllr C Wileman, Mrs K Lear (Clerk)

1/59-2023 Apologies for absence
Apologies for absence were noted and accepted for Cllr J Trivedy

2/60-2023 Declaration of interest and dispensations
None received

3/61-2023 Third party reports (Brizlincote Parish Matters only)
Borough Cllr Wileman raised concerns for local trees around the parish.

4/62-2023 Chair report

The Chairman and Cllr Trivedy attended the celebration of TTTV at the Arboretum in September representing the parish council.

The Chairman wished to thank everyone for their efforts at the East Side Art Event.

The Chairman has been thinking about how the parish council can raise its profile. The Chairman has asked all members to consider drafting a few words on why they wanted to be a parish council and if there was anything they wanted to record what they have achieved whilst in post to also send that over to him. He also asked members to identify any key areas they believed the parish council needed to publish.

5/63-2023 Minutes of the meeting 21ST September 2023

It was resolved that the minutes were approved as an accurate and factual record.

6/64-2023 Resident survey

It was agreed that the results were going to be circulated to all members via email.

7/65-2023 Board walk project

The Chairman has sourced a possible pond restoration company. He is still waiting for a response. It was noted that the pond would need to be maintained. Severn Trent were on board with the works. The Ward Enhancement Programme was discussed. This is still being explored.

8/66-2023 Festive Light Switch on 2nd December 2023, 3.00 to 4.30 p.m.

It was discussed that a risk assessment has to be completed. It was noted that the event would be hosted 3.30 to 4.30 pm.

Gresley Colliery Brass Band had confirmed that they were available to attend for an hour. A donation was noted.

Members agreed that the local school choirs need to be invited.

Refreshment donations from businesses were noted. These to be included on the poster.

It was agreed that the banners should be ordered. They would be displayed 3 weeks in advance of the event. Clerk to also follow up enquiry re no waiting cones to be displayed on the highway.

9/67-2023 Meeting duration

It was resolved that meetings with immediate effect would be one and a half hours duration.

10/68-2023 Financial matters

a) Payments

Recipient	Explanation	Payment (includes VAT)	VAT	Power/Method
Payroll	Payroll - October	700.31		GPC/EP/SO
K Lear	Office/telephone/postage - September	26.00		GPC/SO
C Wileman	Maintenance/Nature Walk – October	90.00		GPC/EP
K Lear	Refreshments – Art event	16.07		GPC/Cheque
R Bidgood	Bedding plants	38.96		GPC/Cheque
Zurich Insurance	Annual insurance	300.00		GPC/EP
Viking	Combs, binder, paper	108.00	18.05	GPC/EP

It was resolved that the above payments would be processed.

b) Tendering specification for Nature Walk and Community Orchard

Borough Cllr C Wileman left the room.

The following tender detail was agreed.

Nature Walk

Contractors are invited to tender for the maintenance work April 2024 to March 2025 of the Brizlincote Parish Council Nature Walk.

Contractors will need to work one day a month April to September.

Contractors will need to work half a day a month October to March.

Works to include trimming back encroaching hedges, low overhanging tree branches and brambles. Strimming of the walkway and clearance of debris on both sets of steps to ensure the walk is accessible throughout the year for walkers and dogs on leads.

Community Orchard

Strimming around the tree bases 3 times a year to keep access clear for people to pick fruit.

Emergency support

To confirm call out costs and works.

Borough Cllr C Wileman returned to the meeting.

c) Grant application from Friends of Scalpcliffe Woods

It was resolved that a grant of £310 would be offered to the group. It was noted that going forward applicants will be invited to attend a public meeting to present their project.

Members agreed that maintenance/running costs would not be considered from applicants on a regular basis going forward. This would be identified on the grant application.

d) Budget up to £550 for Christmas event and also design for banners

It was resolved that the budget of £550 be approved for the Christmas event.

e) Budget up to £200 for creation of Brizlincote pictorial map for the website and Newsletter

Defer item

f) Budget up to £500 for newsletter

It was resolved that £500 be approved for the newsletter printing costs.

Cllr W Qneibi wished it to be noted that he would be happy to circulate any additional newsletters. Clerk to advise the distributor.

g) Poppy wreath requirements for Remembrance Sunday along with donation.

Members requested that the clerk purchases two wreaths, budget up to £50. Cllr L Campion will lay the wreath at St Marks Church, Winshill, and Cllr A Mason will lay the wreath at the Coltman Memorial Garden.

h) 2nd quarter budget review

It was resolved that the 2nd quarter budget be accepted.

11/69-2023

Correspondence

a) Planning applications and matters

P/2023/00893 – 101 Clays Street, Stapenhill – Application for a certificate of lawfulness for the proposed use for the installation of Solar PV panels to the side elevation roof (1/h pitch) – No comments.

P/2023/01024 – Street Record, Violet Lane, Stapenhill – Cut back one Ash tree from the lighting column by 2 metres on a rolling maintenance schedule. No comments.

P/202301031 – 1 Trevelyan Close, Stapenhill – Outline application for the erection of a dwelling including details of access and layout. Members agreed to object to the outline planning application. Particular concerns were the existing water course, potential tree damage, street scene and surrounding properties. It was also noted that a land survey and wildlife survey had not been carried out.

P/2023/00575 – Revised scheme – 15 Malvern Avenue, Stapenhill – Comments as per previous

P/2023/00964 – Removal of over hanging tree limbs boundary of Scalpcliffe Woods – No comment.

b) Climate and Ecology Bill

It was resolved that the Bill would be supported. It was also resolved that the council write to the local MP to obtain their support also.

12/70-2023 Officer report

Mayors invitation – 25th November had been offered for local schools. Clerk to co-ordinate.

December meeting – It was resolved that the December meeting would take place on the 14th December, 6.30 to 7.30 p.m.

The clerk advised members of a defibrillator enquiry. Members requested that it be discussed at the next meeting.

13/71-2023 16th November 2023, 7.00 – 8.30 pm – The Glebe

Signed:

Date:

