

**MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL, THURSDAY 21st
SEPTEMBER 2023, COMMENCING 7.00 PM AT THE GLEBE**

Present: Cllrs A Mason (Chair), W Qneibi, R Bidgood, R Ludford-Brooks, B Judd,
J Trivedy, L Campion, R Page

In attendance: Mrs K Lear (Clerk) and Borough Cllr C Wileman

Public participation: a member of the public attended the meeting

- 1/44-2023 Apologies for absence
Apologies were noted for Parish Cllrs S Moss, A Cowan, Borough
Cllr B Peters and County Cllr C Wileman
- 2/45-2023 Declaration of interest and dispensations
None submitted
- 3/46-2023 Third party reports (Brizlincote Parish Matters only)
The Chairman has produced a summary of incidents from Staffordshire Police
website for the Brizlincote area for information.
- Borough C Wileman has advised members that he has been dealing with local
footpath issues and various other open spaces matters within the Parish.
- Members were encouraged to report any activities of local concern to ESBC,
Open Spaces.
- 4/47-2023 Chair report
Nothing to report.
- 5/48-2023 Minutes of the meeting 20TH July 2023
Minutes of the meeting were approved as an accurate and factual record.
- 6/49-2023 Art Event 30th September, 2023, Burton Library
There was some concern in relation to only a limited number of children being
available to attend the event.
Members felt that the event should still go ahead.
- 7/50-2023 Resident survey
It was noted that the survey results are still being reviewed.
- 8/51-2023 Family Walk and Bee Safari Event
It was noted that the event was successful. There were a number of wild flower
seeds remaining. Members were happy that the remaining seeds were circulated
to local schools who have Forest School.
The family walk works had now been completed.
The Chair formally thanked Cllr Lynne Campion for all her work on the two
projects.

It was noted that vehicles were parking in the non parking area of The Hollows car park. It was suggested that this be reported to ESBC, Open Spaces.

Cllr Campion has created a video to be uploaded onto the parish council facebook page. Members were asked if they had any additional wildlife photographs to be added to the media before it was uploaded onto facebook.

Many residents had shown interest in the parish council introducing a colourful map of the parish to be included in a newsletter. The design costs would be approximately £200.

Members felt this was a good idea.

Proposal for the next meeting for members to consider a budget for works up to £200.

9/52-2023 Board walk project

The working group are meeting to discuss the next steps. ESBC Open Spaces were happy with supporting this project.

There was a possible grant which the group could explore which ESBC are hosting.

A member asked if an analysis had been carried out to establish if local residents support this project.

The Chair felt that this project had been going on for some time. The project will improve what is already there. Members were reassured that evidence would need to be collated as part of the grant application requirement.

The Chair informed members that he has found a company who will work on pond restoration locally.

10/53-2023 Festive Lights Event

It was resolved that the festive lights event would take place on 2nd December 3.00 to 4.30 subject to permissions.

11/54-2023 Policy

Clerk advised members that the key documents which are reviewed annually are produced by legal advisers. There have been no legislation changes.

- Standing orders
- Financial regulations
- Risk management plan

It was resolved that the documents were adopted with no changes.

12/55-2023 Financial matters

Payments

Recipient	Explanation	Payment	VAT	Power/Method
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		(includes VAT)		
Payroll	Payroll - September	700.31		GPC/EP/SO
K Lear	Office/telephone/postage - September	26.00		GPC/SO
C Wileman	Maintenance/Nature Walk – September	180.00		GPC/EP
L Champion	Expenses September	24.88		GPC/Cheque
K Lear	Training, room hire	45.00		GPC/Cheque
ESBC	Elections	121.30		GPC/Cheque
St Peters	Room hire	150.00		GPC/EP
Community Heartbeat	Annual support	198.00	33.00	GPC/EP
Rob Lewis	Banners	396.00	66.00	GPC/EP
Rob Lewis	Notice board	400.80	66.80	GPC/EP
DSK Engineering	Grass matting	696.00	116.00	GPC/EP
NALC	Training	52.04	8.67	GPC/EP

The above payments were approved.

Internal auditor 2023-2024

Members resolved that Mrs S Burston would be the internal auditor for 2023-24.

Tendering

Members felt that the tendering for the Nature walk needed to be reviewed.

It was resolved that the schedule needed to be revised to include the Community Orchard. It was suggested that annually rough grass, weeds and grass around the trees be removed, subject to the land owners approval. Members asked if the tender could include cost for emergency requirements.

A member asked that the clerk informs ESBC Open Spaces that there two wooden benches that need removing at The Hollows.

Members agreed that the signage at The Hollows would be cleaned occasionally by fellow members.

Winter plants budget

It was resolved that a budget up to £40 would be reserved for the winter planting.

It was noted that the grass needed cutting near to Stapenhill Post Office.

Stationery

It was resolved that the clerk purchases a binder, combs, paper etc, budget up to £100.

13/56-2023 Correspondence

Planning applications and matters

It was resolved that the clerk in consultation with the planning working group would send a response to the following planning application.

CV9/1022/22 – Proposed construction and operation of Swadlincote Recovery Park.

14/57-2023 Co-option of new members to the council

There was a discussion about how to attract new members.

Suggested activities:

Colourful poster to display, in local stores, The Hollows notice boards, etc
Burton library are doing a radio drop in – clerk to explore the feasibility of a councillor doing an article

Put something on social media using the language that people understand.
Host an open session telling residents what the parish council do.

15/58-2023 Officer report (to include any reports from members)

Members requested that old facebook messages be removed.

Members agreed that free Brizlincote services can be advertised on the facebook page.

27th September 5.30 to 6.00 pm, was confirmed, members to meet at The Wildflower Meadow.

No entry – Tesco express enquiry – Members felt regrettably that it was not a parish council matter and it as a matter for the property owner.

The clerk reminded members that it was budget setting shortly, and asked members to submit any suggestions.

Date of next meeting – 19th October, 2023, 7pm The Glebe

Signed:

Date:

