

**MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL  
THURSDAY 16<sup>th</sup> NOVEMBER 2023 COMMENCING 7.00 PM AT THE GLEBE**

Present: Cllrs A Mason (Chair), L Champion, S Moss, R Page, B Judd, W Qneibi,  
R Ludford-Brooks

In attendance: Mrs K Lear (Clerk), Borough Cllr C Wileman, County Cllr C Wileman

1/72-2023 Apologies for absence

Apologies have been received and accepted for Parish Cllrs A Cowan and  
J Trivedy

2/73-2023 Declaration of interest and dispensations

None submitted.

3/74-2023 Third party reports (Brizlincote Parish Matters only)

It was noted that the car park down at The Hollows has had some maintenance  
works carried out.

There was a discussion in relation to fly tipping near to The Glebe and Co-op  
Store. This is being actioned.

Beaufort Road roundabout has now been completed.

There was a discussion in relation to the perception that roadworks scheduled by  
SCC and utility companies are not planned. Investigations are being carried out  
by SCC to try and ensure that roadworks by utility companies are better planned  
around scheduled highway works going forward.

Stapenhill Road highway works will be taking place in January.

Spring 2024, Beaufort Road works should be completed.

The Swan junction is still planned for resurfing, remedial works to be carried out  
initially in due course.

475-2023 Chair report

The chair wished to advise members that he attended the Remembrance event  
on the 12<sup>th</sup> November in Stapenhill. Winshill parish were very grateful for the  
parish councils attendance also.

It was raised that it would be beneficial for the relocation of the Stapenhill War  
Memorial. Chair to make further enquiries.

The Chair thanked those members who had submitted their thoughts as to why  
they wished to be a parish councillor.

5/76-2023 Minutes of the meeting 19<sup>th</sup> October 2023

It was resolved that the minutes were an accurate and factual record and that the  
Chair signs them as a true record.

6/77-2023 Festive Light Switch on 2<sup>nd</sup> December 2023, 3.30 to 4.30 p.m.

Everything is in hand. It was requested that the event is promoted on facebook.

7/78-2023 Parish Council Planters

The planters are watered by the Post Office. Cllr W Qneibi will do the seasonal planting.

Cllr W Qneibi will also do the planters and tub by the bench along Brizlincote Valley.

8/79-2023 Resident survey

The survey was noted and will be kept with the business plan. The general theme was that residents did want the parish council to do more community events. It was worth exploring other survey mechanisms in 18 months time.

9/80-2023 Promotion of the The Hollows walk

It was agreed that the parish council would write to local schools, nurseries and local groups to promote The Hollows.

It was noted that senior schools may also be interested.

It was mentioned that surveys are included in the correspondence to the schools.

The correspondence to also direct the schools to the parish council website.

10/81-2023 Financial matters

a) Payments approved

Recipient	Explanation	Payment (includes VAT)	VAT	Power/Method
Payroll	Payroll - November	700.31		GPC/EP/SO
K Lear	Office/telephone/postage - November	26.00		GPC/SO
C Wileman	Maintenance/Nature Walk – November	90.00		GPC/EP
K Lear	Poppy Wreaths	41.17	6.87	GPC/Cheque
Gresley Colliery Brass Band	Donation for 2 <sup>nd</sup> December event	75.00		Cheque
Robert L Signs	Banners for Christmas event	246.00	41.00	GPC/EP
St Peters, Stapenhill, PCC	Room hire Nov to Jan 2024	100.00		GPC/EP
L Campion	Expenses	9.18		GPC/EP

The following payments have been processed since the last meeting.

Recipient	Explanation	Payment (includes VAT)	VAT	Power/method
Alfado Ltd	Batteries for Christmas tree	47.46	7.91	GPC/EP

Pete Printing	Newsletters	310.00		GPC/EP
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b) Nature Walk and Community Orchard

Mr C Wileman left the room.

The tendering process had been completed. Members reviewed the tenders.

It was resolved that Mr C Wileman, Gardening Services, would be given the contract for 2024-25.

11/82-2023 Correspondence

a) Planning applications and matters

Planning application

Ref P/2023/01183 - 2 Clay Street, Pollard to reduce the canopy by up to 40% of one Weeping Willow Tree. No objection.

Permitted planning applications

Ref P/2023/00575 - 15 Malvern Avenue Permits erection of a one and a half storey side extension with rear facing dormer, single storey rear extension and alterations to existing roof including raising of ridge height to facilitate a loft conversion.

b) Enquiry re-introduction of a public defibrillator near to Rider House

It was unanimous that unfortunately the council are unable to support this initiative. It was felt that there was not sufficient footfall.

b) Notice board towards the end of Woods Lane near to the Allotment Gardens  
Defer item until the new year. Members wanted to explore other venues for the notice boards.

12/83-2023 Officer report (to include any reports from members)

A member requested that any correspondence to the local schools needed to include the Head.

The Parish Council Forum Event, 4<sup>th</sup> December was noted. Chair to attend.

Clerk email. The problems were noted by members.

Members were made aware of the National Forest Network event planned for the 17<sup>th</sup> December. Cllr L Campion confirmed that she would like to attend.

Newsletters – These have now been published and are being distributed by the volunteers.

ESBC Civic Tour – This is being finalised. Cllrs S Moss and W Qneibi will be attending to represent the parish council.

Grant applications – The clerk advised members that there had been some interest in local groups submitting grant applications.

Variation of public foot path – It was noted that the following variation had now been confirmed – South side of Tower Road to the South of the Water Tower had

been amended to include county boundary approximately 125 metres south of Darley Close. The width of the public footpath will be 1.5 metres.

Sponsorship – Members were in agreement that the parish council writes to a local sponsor to establish any potential support for a lectern style butterfly design planter or dragon fly metal sculpture.

Locations might be e.g. Beaufort Green, Woods Lane end facing Grafton Road (behind the fence), the Wildflower Meadow or even just behind the Cemetery Wall. It was noted that appropriate land ownership permission would also need to be sought.

It was noted that the next meeting would commence at 6.30 p.m.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

13/84-2023      Staffing

It was resolved that the clerks increase would be processed, effective 1<sup>st</sup> April 2023, as per national agreement.

Signed: .....

Date: .....