



**BRIZLINCOTE PARISH COUNCIL MEETING, THURSDAY 18<sup>th</sup> APRIL 2024, COMMENCING 7.30 P.M AT THE GLEBE**

**Summons**

Members are summoned to attend the next parish council meeting scheduled to take place on Thursday 18<sup>th</sup> April 2024, commencing at 7.30 p.m. at The Glebe for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting [clerk@brizlincote-pc.org.uk](mailto:clerk@brizlincote-pc.org.uk).

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chair. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@brizlincote-pc.org.uk](mailto:clerk@brizlincote-pc.org.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness,  
Integrity,  
Objectivity,  
Accountability,  
Openness,  
Honesty and leadership.

Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear,  
Clerk/Proper Officer



**AGENDA – BRIZLINCOTE PARISH COUNCIL  
THURSDAY 18<sup>TH</sup> APRIL 7.30 PM AT THE GLEBE**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. To receive declarations of interest and receive written applications for dispensations under the Localism Act 2011
3. Third party reports (Brizlincote Parish Matters only)
4. Chair report
5. To approve minutes of the meeting 21st March 2024
6. To consider budget up to £150 for D Day 80 Anniversary Commemorative Event
7. To consider setting up a working group to explore how to approach local businesses etc for possible support for initiatives such as the parish council newsletter
8. To consider setting up a project team to look at the newsletter, aims, objectives, content
9. To consider speedwatch strategy
10. Financial and policy matters
  - a) Payments for approval
  - b) To consider purchase of Microsoft 365 Business
  - c) To consider appointment of payroll bureau for 2024-25 payroll
  - d) To consider draft sponsorship policy
11. Correspondence
  - a) Planning applications and matters – Cllr R Page
  - b) Other correspondence
12. Officer report
13. Member reports and questions

*Kay Lear*

Kay Lear – Clerk/Proper Officer

10<sup>th</sup> April 2024