

**BRIZLINCOTE ANNUAL PARISH COUNCIL MEETING, THURSDAY 16th MAY, 2024, 7.00 PM
AT THE GLEBE**

Present: Cllrs A Mason, L Campion, J Trivedy, W Qneibi, S Moss, R Page

In attendance: Borough Cllr C Wileman, Mrs K Lear (Clerk)

- 148/2024 Election of Chair
It was resolved that Cllr A Mason would be elected as Chairman for the next 12 months.
- 149/2024 Chairman declaration of acceptance of office
The Chairman to complete his declaration of office.
- 150/2024 Apologies for absence
Apologies for absence were accepted for Borough Cllr B Peters, Parish Councillors R Ludford-brooks, M Day and B Judd.
- 151/2024 Declarations of interest and receive written applications for dispensations under Localism Act 2011
None submitted
- 152/2024 Election/appointment of other positions
- i) Vice Chair
It was resolved that Cllr J Trivedy be appointed as Vice Chairman.
 - ii) Committee
It was resolved that the staffing committee would be appointed. Cllrs B Judd, L Campion, and S Moss were appointed. Terms of reference to be drafted for members to consider.
 - iii) Working groups/Lead councillors
It was resolved that the following working groups would be appointed:-

Nature walk/Orchard – Cllr M Day would be the lead for the nature walk. The following members would be members on the working group Cllr J Trivedy, B Judd, R Page and R Ludford-Brooks.
Speed/Traffic alming – Cllr W Qneibi would be the parish council lead.
Planning – Cllr R Page would be the lead. Cllr R Ludford-Brooks to also be on this working group.
Finance and Governance – Cllr A Mason would be the lead. Cllrs R Ludford-Brooks and B Judd would also be on this working group.
Horicultural – Cllrs M Day and W Qneibi would be on this working group.
Editorial team – To be considered after the Newsletter project team has submitted their recommendations.
Open spaces –Cllr L Campion to be the lead. Cllrs B Judd, and S Moss to also be on this working group.
Events – Cllr S Moss would be the lead. Cllrs L Campion, R Page and J Trivedy will also be on this working group.
Business plan – Cllr A Mason to lead. Cllrs S Moss and J Trivedy to also be on this working group.
Board walk – Cllr A Mason to lead. Cllr R Ludford Brooks and B Judd to also be on this working group.
 - iv) Delegation powers
It was resolved that the clerk has delegated powers in the event of emergency decisions to proceed with the business when business cannot

wait until the planned convened meeting. The clerk would consult with the Chair and Vice Chair.

- 153/2024 Declaration of General Power of Competence
That the parish council, has met the conditions of eligibility as defined in the Localism Act 2011 and can adopts the general power of competence for this year.
- 154/2024 Meeting calendar
It was resolved that the council would meet on the third Thursday of the month, 7pm at The Glebe with the exception of the December meeting which will be the 12th December, 7pm. There would not be a meeting in August.
- 155/2024 Third party reports (Brizlincote Parish Matters only)

Borough council Wileman report was noted.
- 156/2024 Minutes of the meeting 18th April 2024

It was resolved that the minutes were an accurate and factual record.
- 157/2024 Art Event

It was noted that the exhibition location had changed to the Brewhouse, cost £100 due to Burton Library being closed.

It was resolved the hire of the brewhouse would be booked. Cost £100.
- 158/2024 D Day Commemorative event 2nd June 2024.

Plans were well ahead for the above event. The Memorial plaque will be installed on the 30th May. The area will be tided up and planted ready for the 2nd June event.

The WI have kindly offered to make cakes for attendees. Light refreshments will be offered after the Commemorative event. The Grove is allowing the parish council to use their outside benches. If it rains, then indoors can be used.

Invitations were agreed. Leaflets will be distributed to local residents inviting them to the afternoon.
- 159/2024 Storage proposals and purchase of storage unit.

Members were informed that Abbot Beyne would be happy to allow the parish council to store items in a garage on their site. A hire agreement to be set up. Members were happy for a storage unit to be purchased, budget up to £200.
- 160/2024 Street signage project

A member confirmed that they are still awaiting update from third party.
- 161/2024 Litter picking strategy

The Chairman confirmed that he would circulate suggestions to full council for consideration.

162/2024 Nature walk
Deferred to the next meeting.

163/2024 Financial and policy matters

a) Payments

Recipient	Explanation	Payment	Power Method
Payroll	Payroll – May 2024	743.60	GPC/EP
K Lear	Office/telephone	26.00	GPC/SO
C Wileman	Maintenance/Community Orchard	400.00	GPC/EP
K Lear	Microsoft office 365	123.84	GPC/EP
Peach and Co	Payroll processing	246.00	GPC/EP

It was resolved that the above payments be processed.

164/2024 Internal auditor report

The internal auditor report was accepted.

165/2024 Annual governance statement 2023-24

Members discussed the points within the statement and agreed with all points. It was resolved that the parish council met the annual governance requirements. Clerk and Chairman to sign.

166/2024 End of year account status

It was resolved that the end of year accounts were accepted.

167/2024 Correspondence

a) Planning applications

P/2024/00401, 1 Morley Close, Erection of a replacement front porch. No objections.

b) Other correspondence

The clerk informed members of correspondence sent by a local resident. Members felt it was a good idea to meet the young person to discuss the correspondence further.

168/2024 Officer report

The clerk confirmed that additional requirements were required to progress the rights of way applications.

Signage for planters – members asked for examples. A member offered to visit a local contractor to discuss this further.

The clerk advised that she had contacted Winshill and Stapenhill Parish Council in relation to the summer market event. Stapenhill confirmed that they would not be participating. Still awaiting feedback from Winshill.

The parish council informal get together is planned for Saturday 25th May 10.30 to 12 noon.

The damaged bench by Stapenhill Post Office had been reported. SCC had confirmed that it will be repaired. A member will restrain the bench once the repair works have been completed.

Stapenhill Allotments will be hosting an Open Day on the 18th August. Clerk has asked for a poster so that this can be displayed in the appropriate notice boards.

Members were happy for the clerk to make tentative enquiries in relation to the introduction of a hand rail, Doveridge Road.

Recruitment of parish councillors. Members were happy with the initial poster advertising vacancies for parish councillors.

169/2024

Member reports and questions

Members gave the following updates:

The planters will be planted up over the weekend.

A member had met up with Open spaces who acknowledged that more woodland work could be carried out around Tower Wood.

It was noted that ESBC are exploring the path near to the Community Orchard as the Badger's Sett was expanding. It was noted that the public route may need to be changed.

A member confirmed that they are still sourcing a suitable logo for artwork so that the banners can be progressed.

Members were happy for drone pictures of the parish to be collected ready for the next newsletter publication.

A member confirmed that a local resident very kindly tidied up the green canopy. It was suggested that this be put on next years maintenance contract.

Signed:

Date:

