

**MINUTES OF BRIZLINCOTE PARISH COUNCIL MEETING THURSDAY 19th SEPTEMBER
2024 7.00 PM AT THE GLEBE**

Present: Cllrs A Mason (Chairman), J Trivedy, S Moss, R Page, B Judd, W Qneibi, M Day

Public participation – A local resident attended the parish council to make them aware of the regular litter picks he will be doing. He asked if the parish council would assist with promoting the litter picks too. He was keen that the volunteers worked with the parish council and Tesco express who were also supporting the initiative.

202/2024 Apologies for absence

Apologies were approved and accepted for Parish Cllr R Ludford-Brooks, L Campion and Borough Cllrs B Peters and C Wileman

203/2024 Declarations of interest and receive written applications for dispensations under the Localism Act 2011

None submitted.

204/2024 Third party reports (Brizlincote Parish Matters only)

The clerk advised members that County Councillor Wileman had sent correspondence confirming that he was working with Violet Way school in relation to parking.

205/2024 Chair report

Nothing to report

206/2024 Minutes of the meeting 18TH July 2024

Cllr S Moss wished to abstain as she was not present at the meeting.

It was resolved that the minutes were a true and accurate record.

207/2024 Parish council litter picking strategy

It was resolved that the strategy is accepted. Clerk to purchase 5 more litter picks.

208/2024 Community engagement event for 2nd August, 2024

Members felt that it was a well attended event. There was a discussion on what changes could need to be considered.

It was resolved that council would consider hosting an event during Easter 2025. Clerk to explore local school availability ie Violet Way and Paulet along with alternative suppliers in the event of council wishing to host an event indoors.

209/2024 Planter to be installed by Stapenhill Post Office

There was a lot of discussion in relation to the proposed planter and the area.

Members felt the planter was a good idea but wanted to also look at the wider area for possible further planting. There was a discussion on whether a new bench needed to also be purchased for the area.

210/2024 Newsletter editorial team and agree terms of reference for working group

The terms of reference were adopted for the working group.

211/2024 4 page newsletter to be distributed November 2024

It was resolved that the current working group will work on the content for the newsletter to be produced November.

It was resolved that the clerk explores an external supplier for newsletter distributions.

212/2024 Art Event 28th September 2024

It was noted that a good response had been received for the event over 300 entries had been received.. Members were advised that everyone who will be attending to arrive by 9.30. Presentation will be at 11 am.

213/2024 Remembrance sunday

It was resolved that 2 poppy wreaths are purchased for two members to receive the Stapenhill and Winshill services on the 10th November.

214/2024 Pond/restoration and boardwalk project

The Chairman had a very positive meeting with Derbyshire wildlife trust. There was a suggestion of a low level board walk.

The land is owned by ESBC. There is a manhole cover which has collapsed, clerk to report to Open spaces.

It was agreed that the Burton Conservation Group looks at the area to establish what works could be completed. Cllr Day confirmed that he could get access to any machinery required for the works.

215/2024 Refurbishment of picnic benches at The Hollows

It was resolved that the clerk writes to the local borough councillors to establish if they can assist in getting the picnic benches refurbished near to The Hollows car park.

216/2024 Nature walk posts and markers

There was a discussion in relation to replacing the nature posts. Members approved the idea of 'Brizlincote parish nature walk' way markers.

It was resolved that the solid posts and markers are introduced. Members felt in the first instance an audit needed to be carried out on the existing posts to establish what needed to be replaced. It was agreed that members would meet up one weekend to audit the existing posts to establish what works are required.

217/2024 Refurbishment of redundant royal mail box and introduction of wrap

It was resolved that the box is refurbished. Clerk to proceed.

218/2024 Second storage cabinet budget up to £150

It was resolved that a second storage cabinet could be purchased if required.

219/2024 Financial and policy matters

a) Payments

Recipient	Explanation	Payment (includes VAT)	Power/Method
Payroll	Payroll – September 2024	743.60	GPC/EP
K Lear	Office/telephone September	26.00	GPC/SO
C Wileman	Maintenance/Nature Walk – September	200.00	GPC/EP
Community Heart beat	Annual support for AED3	198.00	GPC/EP
B Judd	Keys for garage	20.00	GPC/EP

Additional payments processed during – August 2024

Recipient	Explanation	Payment (includes VAT)	Power/Method
ICO	ICO data protection	45.00	GPC/EP
Youth for Christ	Grant application approved by full council	89.28	GPC/EP
DSK Engineering	Bench repair	78.00	GPC/EP

It was resolved that the above payments be processed.

220/2024 Correspondence

a) Planning applications and matters

P/2024/00894 – 6 Clay Street, Burton on Trent, DE15 9BB – Reduce by up to 2 metres of one pine tree IT1) (TPO-420).

b) Other correspondence

Severn trent funding opportunity
YMCA Sleep out event, October

221/2024 Officer report

- Tree works – Community orchard – clerk has currently obtained 2 tenders and is awaiting the third
- Speed watch – Michelle Shaker has accepted her invitation to attend the parish council meeting in October – invitation 7pm
- Building near to cemetery – ESBC have confirmed that they will be using the building near to the cemetery
- Defibrillator – Tesco Express – the store are now checking the defib on behalf of the community
- 30th November event – Gresley Band have confirmed that they would be available.
- Storage, Abbot Beyne School – Cllr Judd has now arranged safe access to the garage. The storage cupboard is now set up and combination lock fitted. Keys for garage access can be obtained from the clerk, Cllrs A Mason, B Judd or J Trivedy. The clerk was asked to send a letter of thanks.
- Rights of way applications – application has been rejected as petition based signatures are not valid user statements. Members asked that the clerk contacts the local resident to give them an update.
- Traffic calming works – County Cllr C Wileman has confirmed that works should be commenced October 2024. Nothing formal has been received.
- Inconsiderate parking complaints – complaints continue to be submitted in relation to inconsiderate parking around Violet Way and Paulet Schools

222/2024 Member reports and questions

Item deferred

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

223/2024 Role of Chair of full council and Staffing Committee

The Chair advised members that he had been exploring the role of the chair. He advised members that the chair's key role is to assist with the legal running of the meetings. They do not have any executive decision making.

There was a discussion on who should carry out the appraisal for the clerk and members felt that this should be the staffing committee.

Clerk to draft terms of reference for the Staffing committee to be presented at the next meeting.

Date of next meeting: 17th October, 2024, 7pm

Signed:

Date:

