

MINUTES BRIZLINCOTE PARISH COUNCIL, THURSDAY 21ST NOVEMBER, 2024, 7.00 PM AT THE GLEBE

Present: Cllrs J Trivedy, W Qneibi, R Page, S Moss, B Judd, L Campion

In attendance: Mrs K Lear (Clerk & RFO)

240/21-11-24 Apologies for absence
Apologies were noted and accepted for Parish Councillors A Mason, M Day and Borough Cllrs B Peters, C Wileman and Country Cllr C Wileman

241/21-11-24 Declaration of interest and dispensations

None submitted

242/21-11-24 Third party reports (Brizlincote Parish Matters only)

There was brief discussion in relation to the traffic calming workings. Members agreed that correspondence needed to be sent giving their observations.

243/21-11-24 To approve minutes of the meeting 17TH October 2024

It was resolved that the minutes of the meeting were an accurate and factual record. The Chair was instructed to sign.

There was a brief discussion in relation to the recent newsletter distribution by a third party. The clerk was asked to establish what had gone wrong. There was a suggestion whether any monies could be returned along with any additional copies which could be circulated by the parish council.

244/21-11-24 To receive plans for the 30th November 2024 event

Plans for 30th November were agreed. Everyone to arrive by 2.45, ready to start at 3.30pm

- Clerk was asked to invite the Mayor
- Members agreed that the tree opposite The Grove could have solar lights displayed onto it subject to land owners permission.
- Clerk to thank Tesco and the Co-op for their contribution.

Storage was discussed and the clerk was asked to order a similar storage unit to the one which is currently in the garage.

It was noted that the garage door is difficult to unlock and if the clerk could explore the cost to replace the garage door. Agenda item next time.

245/21-11-24 To agree budget for out of pocket expenses for Rights of Way Consultant

It was resolved that a budget up to £100 would be given to the consultant for out of pocket expenses. Where possible receipts need to be supplied prior to reimbursement.

246/21-11-24 To receive update on land registry enquiry, replacement bench and agree the next steps

Members were happy that the new bench is installed.

The old bench could be installed in an alternative location.

Clerk to establish the proposed location for the bench to establish if this was possible. Currently Cllr M Day has the proposed location details.

247/21-11-24 Budget for memorial tree along with planting

It was resolved that a budget up to £120 was agreed for plaque etc. Cllr Campion offered to pursue this in the new year.

248/21-11-24 Update on the finger post, information board audit

It was noted Cllr Day has all the information. Item to be discussed at the next meeting.

249/21-11-24 Update on the traffic calming scheme

No further discussions.

250/21-11-24 Financial matters

a) Payments

Recipient	Explanation	Payment (includes VAT)	Power/Method
Payroll	Payroll – November 2024	743.60	GPC/EP
K Lear	Office/telephone/postage – November 2024	26.00	GPC/SO
C Wileman	Maintenance/Nature Walk – November	100.00	GPC/EP
Robert Lewis Signs	Wrap works and planter signage	510.00	GPC/EP
Robert Lewis Signs	Banners	90.00	GPC/EP
Gresley Band	Donation	100.00	GPC/EP
Youth for Christ	Grant reimbursement	91.59	GPC/EP
Glasdon UK	Bench	1292.40	GPC/EP
Viking	Litter pickers and cups for 30.11.24 event	141.13	GPC/EP
K Lear	Reimbursement of items	89.97	GPC/EP

Urgent payments processed since the last meeting

Recipient	Explanation	Payment (includes VAT)	Power/method

Blue market media	Newsletters	1554.00	GPC/EP
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It was resolved that the payments would be processed.

- b) Tender for Community Orchard Works, budget up to £4K

Tenders were discussed. Thames Valley were appointed for the works.

- c) Membership for Support Staffordshire – It was resolved that the parish council would not join this year.
d) Membership to SPCA - It was resolved that the parish council would not join at this time. It was noted that the training offered is worth exploring.

251/21-11-24 Correspondence

- a) Planning applications
P/2024/00554 – 28 Doveridge Road - Retention of a garden building as a dog grooming business.
P/2024/01044 – 2 Marlborough Crescent, Erection of a single storey rear extension, re-location of front door and changes to fenestrations on side elevation to include new high level window

Permits

P/2024/00908 – 6 Clematis Crescent, Erection of a two story side extension, first floor extension over the existing garage and single rear extension
P/2024/00998 – 2 Clay Street, Fell to ground level one leylandii tree (L1), reduce the height to 3 metres and formatively prune two Leylandii trees (L2 and L3)

Community Impact Report on Carbon Footprint – It was noted that the carbon footprint within the parish had dropped.

- b) Correspondence

Resident enquiry – Members asked the clerk to contact the resident.

Members felt it was important that where possible enquiries from residents should be directed to the councils officer.

Invitation 2 hour talk for the over 60s – Members asked the clerk to thank them for their information. It was suggested that the speed watch group be approached to establish if they are interested in meeting the Road Safety Officer.

Remote meeting - It was resolved that remote meetings would be supported. Members asked the clerk to explore teams software when required.

252/21-11-24 To receive written application for co-option

It was resolved that Joe Fox be co-opted.

253/21-11-24 Officer report

Noted.

254/21-11-24 Member reports

Members enjoyed the visit to Whistle Wood Common to pick up ideas on management of areas and how to get volunteers. The clerk was asked to send a letter of thanks and send over the newsletter, map of nature walk.

The Hollows – There was a discussion in relation to relocating a board down at The Hollows due to excessive flooding. Cllr Campion will sought some additional information.

Garden waste collection service – clerk to explore other contact numbers for local residents and forward to members.

Paulet – Cllr S Moss new gates have been installed for security.

Climate change poster – Cllr S Moss will update the poster for the clerk to display as appropriate.

Signed:

Date: