



BRIZLINCOTE PARISH COUNCIL MEETING 20th MARCH, 2025 COMMENCING 7.00 P.M. AT LIGHTFOOT LOUNGE, THE GROVE

Summons

Members are summoned to attend the next scheduled parish council meeting to take place on Thursday 20th March, 2025, commencing 7.00 p.m. at the Lighthouse Lounge, The Grove, for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting by emailing: clerk@brizlincote-pc.gov.uk

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs K Lear – Clerk & RFO



AGENDA – BRIZLINCOTE PARISH COUNCIL
THURSDAY 20TH MARCH 2025 , 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. To receive declarations of interest and receive written applications for dispensations under the Localism Act 2011
3. Third party reports (Brizlincote Parish Matters only)
4. To approve minutes of the meeting 20TH February 2025
5. To receive draft minutes of the Staffing Committee
6. To receive up date on proposed summer event, budget to be agreed up to £1.5K
7. To receive approve proposal for the VE/VJ commemoration
8. To approve budget for blue tooth speaker and microphone for use at events including VE Day/Christmas up to £300
9. To approve budget VE Day, up to £350.00
10. Memorial copse application process for approval
11. To consider SPCA membership and update on unitary authority
12. To receive an update on pop up consultation events
13. To approve budget up £500 for relocation of planters and installation of new planter
14. To consider publication of 500 newsletters, cost up to £130 for distribution in local stores and on the website
15. Financial and policy matters
 - a) Payments for approval
 - b) To adopt internal control policy
 - c) To adopt discipline procedure
 - d) To adopt grievance procedure
 - e) To approve ear marked reserves
16. Correspondence
 - a) Planning applications and matters
 - b) Other correspondence
17. Officer report
18. Member reports

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

19. Staffing matter

Kay Lear

