

**MINUTES OF THE BRIZLINCOTE ANNUAL COUNCIL MEETING, THURSDAY 15<sup>TH</sup> MAY, 2025,  
AT LIGHTFOOT ROOM, THE GROVE, 7.00 P.M.**

Present: Cllrs L Campion, A Mason, W Qneibi, S Moss

In attendance: Mrs K Lear – Clerk/RFO

Public participation – one member of the public was present.

- 326/25-26 Election of Chair  
It was resolved that Cllr L Campion be elected as chairman.
- 327/25-26 Declaration of acceptance of office  
The Chair signed the declaration of acceptance of office.
- 328/25-26 Apologies for absence.  
Apologies for absence were noted for Parish Cllrs R Page, B Judd, J Fox, Borough Cllr B Peters, and C Wileman
- 329/25-26 To receive declarations of interest and receive written applications for dispensations under Localism Act 2011  
None submitted.
- 330/25-26 Election/appointment of other positions.  
The chair deferred the following items until the next meeting.
- Vice Chair
  - Committee appointment
  - Working groups/Lead Co-ordinators
  - Delegation scheme
- 331/25-26 Declaration of General Power of Competence  
That the parish council, having met the conditions of eligibility as defined in the Localism Act 2011 adopts the general power of competence  
It was confirmed that the council still met the eligibility as defined in the Localism Act 2011 to adopt the General Power of Competence.
- 332/25-26 Meeting calendar – To agree meeting calendar up to April 2026  
Members approved the annual calendar. The meetings will continue on a Thursday evening, 3<sup>rd</sup> Thursday.  
No meeting in August.  
December meeting 11<sup>th</sup> December, 2025.  
There was a discussion that May 2026 meeting date needed to be reviewed to ensure that enough members are present to ensure the meeting is quorate.
- 333/25-26 Third party reports (Brizlincote Parish Matters only)  
None submitted.
- 334/25-26 Timescale for the next newsletter  
There was a discussion on the timescale for future newsletters.  
It was noted that Tesco Express and the Co-op newsletters were collected.  
Clerk to write to Royal Mail to establish costings and feasibility for hand delivered newsletters going forward. Clerk advised that when she had done this previously, it was not an effective solution. The Chair asked the clerk to investigate this again.

There was a discussion on whether newsletters could be delivered to the local surgery also.

335/25-26 Minutes of the meeting 17<sup>th</sup> April 2025

Cllr S Moss wished to abstain.

It was resolved that the minutes were an accurate and factual record. Chair to sign.

336/25-26 Update on the memorial tree area

ESBC have confirmed that the council can proceed with the tidying up of the large apple tree. Council accepted the quotation of £500 for the works. Clerk to proceed.

ESBC have confirmed that they are not happy for the area leading to the memorial trees to be strimmed so they are suggesting that the chippings are scattered around the trees which will prevent the grass growing.

ESBC have confirmed that tree guards will be introduced on the existing trees in this location.

It was resolved that the parish council can proceed with the tree works, budget £500. Clerk to confirm date for the works to the council.

337/25-26 Update on grass cutting within the parish

Clerk was asked to confirm when grass cutting is taking place in the parish in particular for SCC. Grass cutting within the parish has now commenced. SCC have confirmed that grass cutting will be once a month, 7 months a year.

338/25-26 Financial and policy matters

Payments

Recipient	Explanation	Payment (includes VAT)	Power/Method
Payroll	Payroll – May (note:ER NI payment increase)	792.59	GPC/EP
K Lear	Home allowance – May 2025	26.00	GPC/SO
C Wileman	Maintenance/Nature Walk, community orchard	400.00	GPC/EP
K Lear	Business Microsoft annual subscription	116.64	GPC/Cheque
1 <sup>st</sup> Emotional support	Donation	50.00	GPC/Cheque
Viking	Cups for VE day celebration	19.58	GPC/EP
Help the Heroes	Donation	50.00	GPC/Cheque

The above payments were approved.

To consider tree works – item already discussed

To receive up date on recent grant application – Clerk advised that the grant had been awarded but unfortunately it cannot be accepted due to timescales when the decision was confirmed.

339/25-26 Correspondence

a) Planning applications

P/2025/00360, 10 Orchid Close, change of use from a single dwelling to use as a children's care home.

There was a concern in relation to parking. Members agreed that an objection needed to be submitted on the basis of inadequate parking.

It was also noted that the area already experienced parking issues due to the proximity of the local schools. Local residents are already having to monitor when they can access their properties due to the existing parking issues.

P/2025/00275, 1 Malvern Street, erection of a single storey rear extension and erection of a detached garage with a first floor games room. – no comments.

P/2025/00355, 31 Orchid Close, Conversion of a car port into an annexe. – no comments.

b) Other correspondence

Invitation to Climate Change Action Group this evening. Apologies sent. Clerk has asked for copies of notes.

Invitation from SPCA to attend a devolution zoom meeting. Cllrs A Mason and L Campion confirmed that they would be attending.

340/25-26 Officer report

Bank - Saving account has been set up too. HSBC bank mandate needs completing as soon as possible. Clerk was asked to obtain another document for processing.

Internal audit work is currently on going. Auditor wishes to review invoices etc. Clerk advised council that the new regulations had introduced a better understanding on what IT systems were in place.

Burton Sea Cadets are keen to work further with the parish council. Clerk has exchanged communication.

Art event is now published.

The clerk confirmed that the tier planter had arrived. This should be introduced shortly and the existing planters relocated.

Drug dealing concerns – Tower. Clerk confirmed that she had spoken to the local PCSO's and they have asked that local residents call in the incidents.

Lower Brizlincote litter pick will be arranged shortly. The Co-op are interested in participating. Members asked the clerk to establish any local support.

These are things we are doing in your parish ie planting, litter picking. Can a poster be created to see if local residents may wish to help us.

Bench surplus to requirements – Unfortunately Mens in Sheds have not continued in wishing to receive the bench. There was a suggestion that Stapenhill Allotments be offered to the bench. The Chair asked if she could make the necessary enquiries.

Members were happy for the bench to be donated to Stapenhill Allotments.

Memorial bench, Brizlincote Valley – Cllr Mason has inspected the bench and it is currently secure.

3<sup>rd</sup> May event – The clerk confirmed that the letter of thanks has been forwarded to the WI for their support on the 3<sup>rd</sup> May. Other attendees have also been thanked.

341/25-26

#### Member reports

Planters have now been planted up. Watering is required every day for the next fortnight. Clerk to post a note on face book to explore any local resident assistance.

Art event – correspondence has now been circulated to schools.

VE Day, 3<sup>rd</sup> May 2025 Street Party – Members confirmed that they were happy with the event which they felt was well attended. It was noted that the parish council needed to speak to Art Stone Memorial to discuss plans for remembrance day plans.

Overgrowth of hedge etc, property 18A Stapenhill Road. Clerk to speak to the relevant authorities to establish if this has been reported and what action is planned. Members were particularly concerned as this location is well used by walkers and the overgrowth is forcing walkers to walk on the road.

It was noted that members thought that the cricket matches were now being hosted again at The Hollows.

Signed: .....

Date: .....