

**MINUTES BRIZLINCOTE PARISH COUNCIL THURSDAY 19<sup>th</sup> JUNE, 2025 , 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE**

Present: Cllrs J Campion (Chair), A Mason, W Qneibi, S Moss, J Fox, B Judd

In attendance: Mrs K Lear (Clerk/RFO), Borough Cllr C Wileman, County Cllr C Wileman

Public participation: 2 members of the public were present

342/25-26 Apologies for absence

Apologies were noted for Cllrs R Page

343/25-26 Declarations of interest and receive written applications for dispensations under the Localism Act 2011

None submitted

344/25-26 Third party reports (Brizlincote Parish Matters only)

Members were advised that the planning application in relation to proposed childrens home, borough councillors will be submitted an objection.  
The Brizlincote volunteer works are commencing again, the 2<sup>nd</sup> Sunday of the month.

The chairman advised that the parish council are also doing watering and various projects within the community.

Severn Trent should be on site on the 1<sup>st</sup> September to deal with the culvert.  
There will be a road closure.

The works on Violet Way roundabout will be taking place mid August.

345/25-26 Minutes of the meeting 15<sup>TH</sup> May 2025

It was resolved that the minutes were an accurate record. The Chairman to sign.

346/25-26 Election Vice Chairman

It was resolved that Cllr J Fox be elected as vice chairman.

347/25-26 Elect members onto the staffing committee

It was resolved that Cllrs A Mason, B Judd and S Moss be elected onto the staffing committee for the next 12 months.

348/25-26 Elect working group members

Members agreed that the following working groups could be combined.

Finance/Governance/Business Plan consolidated as a group  
Open spaces/community orchard

349/25-26      Delegation scheme

The clerk reminded members of the delegation scheme where in an extreme situation the clerk has delegated powers to make any emergency decisions in consultation with the Chair. Where possible an extra ordinary meeting will be called.

350/25-26      Christmas decorations

It was resolved that some additional lights are needed for the Christmas event.

Cost to be obtained for the purchase of 4 to 6 battery boxes and additional light strings, costumes, bells for children. To be discussed at the July meeting.

351/25-26      Board walk project

The area from the gate to the back of Best Avenue. There was a suggestion of the introduction of a plastic board walk near to the hydro brake.

Councillors were happy for Cllr Mason to draft a specification for the project, to include costings, land ownership enquiries, to present to council September 2025. Borough Cllr Wileman confirmed that he would also explore any financial support.

Clerk to send previous contractor specification.

352/25-26      Community litter pick

Members were advised of the litter pick, 25<sup>th</sup> June, 10.30 p.m. meeting at the Co-op. It is likely that the litter picks will take place quarterly.

353/25-26      Devolution briefing

Cllr Mason informed members that he had attended a devolution meeting with the Chairman.

The big issue at local level is the devolvement of open spaces, play areas. Further communication has been received from ESBC.

It was resolved that the parish council writes to ESBC with local concerns and confirmation that the parish council wishes to be involved.

It was also resolved that the parish council meets informally to discuss what is important with the changing plans of local government.

It was agreed that dates and times will be circulated to establish who is available.

There was also a discussion in relation to the council considering relooking at compiling a neighbourhood plan. The current funding had been stopped. The parish council were encouraged to support the campaign in funding being available again for parish councils. The council did not want to commit to this but would be interested to show some interest 'without prejudice' in supporting the campaign.

354/25-26 Co-option

It was resolved that Mrs D Needham be co-opted onto the council.

355/25-26 Financial and policy matters

a) Payments

Recipient	Explanation	Payment (includes VAT)	Power/Method
Payroll	Payroll – June (note:ER NI payment increase)	792.59	GPC/EP
K Lear	Home allowance – June 2025	26.00	GPC/SO
C Wileman	Maintenance/Nature Walk, community orchard – June	200.00	GPC/EP
K Lear	Room hire April, May, refreshments May 2025 event	50.60	GPC/EP
S Burston	Internal audit	35.00	GPC/EP
L Campion	Meeting room hire, plants	63.16	GPC/EP
V Wright	Supply of plants etc	390.00	GPC/EP

It was resolved that the above payments were processed.

b) Internal auditor report

It was resolved that the internal auditor report be accepted.

c) Annual governance statement

It was resolved that the annual governance statement be accepted.

d) Statements of accounts

It was resolved that the statement of accounts be accepted.

e) Grant applications

Leander Rowing Club - It was resolved that £500 will be pledged once all funds have been secured for the new trailer.

Sea Cadets Rowing Club – It was resolved that the grant be supported.

It was suggested that Cllrs A Mason, S Moss and D Needham review the current grant application policy to establish any improvements.

f) Debit card

It was resolved that the clerk makes an application for a debit card.

356/25-26 Correspondence

a) Planning applications and matters

P/2025/00489, Scalpcliffe Grange, Windsor Drive, Reserved Matters application, relating to P/2022/01375. – no comments.

P/2025/00530, 20 Brizlincote Lane – no comments.

P/2025/00505, 22 Yarrow Drive, Felling of T1 Alder Tree – no comments.

b) Other correspondence

SPCA correspondence was noted.

ESBC correspondence was noted.

Resident enquiry noted.

357/25-26 Officer report

The clerks report was circulated prior to the meeting.

358/25-26 Member reports

Walk around the parish was discussed – date to be agreed

Badger set session – 6<sup>th</sup> July 2025 – 10 am. Review the community orchard at the same time.

Litter pick – 25<sup>th</sup> June 2025 – 10.30 a.m. meet at the Co-op.

Queens Canopy – concern was raised regarding the watering of the tree.

A member agreed to water. Clerk to ask for volunteers.

Signage to be introduced on the new planter.

VJ Day – 17<sup>th</sup> August, 2025, 1.00 to 2.30, The Grove. Geoffrey Willets to be invited. Chair to organise this. Sea Cadets to be invited.

Date of next meeting: 17<sup>th</sup> July 2025

Signed: .....

Date: .....