



**BRIZLINCOTE PARISH COUNCIL MEETING 16TH OCTOBER 2025 COMMENCING 7.00 P.M.
AT LIGHFOOT LOUNGE, THE GROVE**

Summons

Members are summoned to attend the next scheduled parish council meeting to take place on Thursday 16th October 2025, commencing 7.00 p.m. at the Lighthouse Lounge, The Grove, for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting by emailing: clerk@brizlincote-pc.gov.uk

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs K Lear – Clerk & RFO



AGENDA – BRIZLINCOTE PARISH COUNCIL
THURSDAY 16th OCTOBER, 2025 , 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. To receive declarations of interest and receive written applications for dispensations under the Localism Act 2011
3. Third party reports (Brizlincote Parish Matters only)
4. To approve minutes of the meeting 18TH September 2025
5. Chairs report
6. To receive written request for co-option
7. Update on Art event
8. To receive updates on planned events and agree additional purchases
 - Arrangement for Festive lights event 29th November
 - i. Appointment of contractor to install and remove Christmas lights
 - ii. Purchase of additional banners for 29th November
9. To consider hosting a CPR event at The Grove
10. To confirm delivery arrangements for newsletter publication
11. To appoint board walk contractor and proceed with works
12. Financial and policy matters
 - a) Payments for approval
 - b) AGAR 31st March 2025
 - c) 2nd quarter budget review
 - d) To review grant application budget
13. Correspondence
 - a) Planning applications and matters
 - b) Correspondence
14. Officer report
15. Member reports

Kay Lear

Kay Lear – Clerk/Proper Officer

9th October 2025