



**BRIZLINCOTE PARISH COUNCIL MEETING 19<sup>th</sup> FEBRUARY 2026 COMMENCING 7.00 P.M.  
AT LIGHFOOT LOUNGE, THE GROVE**

**Summons**

Members are summoned to attend the next scheduled parish council meeting to take place on Thursday 19<sup>th</sup> February 2026, commencing 7.00 p.m. at the Lighthouse Lounge, The Grove, for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting by emailing: [clerk@brizlincote-pc.gov.uk](mailto:clerk@brizlincote-pc.gov.uk)

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs K Lear – Clerk & RFO



**AGENDA – BRIZLINCOTE PARISH COUNCIL**  
**THURSDAY 19<sup>TH</sup> FEBRUARY, 2026 , 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. To receive declarations of interest and receive written applications for dispensations under the Localism Act 2011
3. Third party reports (Brizlincote Parish Matters only)
4. To approve minutes of the meeting
5. Chairs report
6. Events  
To appoint working groups membership, up to 3 councillors for the recommendations for the following events – Cllr L Campion
  - i. Volunteer Tea
  - ii. Summer Event
  - iii. Art Event
  - iv. Christmas event
7. To approve date, time and format for the Annual Parish Meeting – Cllr L Campion
8. To receive proposal on Community Café Initiative along with proposed budget – Cllr J Fox
9. Finance
  - i. Expenditure for approval
  - ii. To appoint contractor for parish planting scheme for 2026
10. Open spaces update
  - i. Beaufort Road Open space - To approve final interpretation board design – Cllr L Campion
  - ii. Wildflower meadow - To consider management of 8 memorial trees, wildflower meadow– Cllr L Campion
  - iii. Community Orchard - To consider obtaining quotation for cutting back scrub growth as a one off activity – Cllr L Campion
  - iv. To consider obtaining quotation for the introduction of a hand rail – Cllr L Campion
11. Policy review
  - i. To approve the policy document timetable
  - ii. To adopt the following policies :-
    - Data Protection Policy
    - IT and Email policy
    - Training and Development Policy
    - Appraisal policy
    - Community Engagement Policy
    - Investment Policy
    - Planning Policy
    - Dignity at work policy
    - Biodiversity policy
12. Planning applications and planning matters – Cllr R Page
13. Officer report, to include any correspondence for information and potential agenda items
14. Member reports

*Kay Lear*

