

MINUTES OF THE MEETING BRIZLINCOTE PARISH COUNCIL THURSDAY 15TH JANUARY 2026, 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE

Present: Cllrs L Campion, W Qneibi, S Moss, B Judd, R Page, W Topliss, J Fox, A Mason, D Needham

In attendance: Mrs K Lear (Clerk/RFO), Borough Cllr C Wileman

Public participation – 1 member of the public was present to give an update on the work which the local residents had been carrying out on behalf of the community.

The chair requested that the litter picking initiative agenda item be discussed earlier on in the month.

446/25-26 Apologies for absence – all members were present. Apologies were noted for County Cllr C Wileman and Borough Cllr B Peters.

The chair requested that the litter education initiative agenda be the next item for discussion.

447/25-26 Litter education initiative

Members felt that an education initiative for local schools etc needed some planning.

Violet Way, Robert Sutton and Paulet were the schools where members felt that the schools needed to be targeted because these were the schools in the parish. Members felt that it would be worth exploring local businesses to support the initiative also. Cllr D Needham confirmed that she would carry out some further research and report at the March meeting 2026.

There was also a suggestion that the Art theme for this year could capture this initiative.

448/25-26 Declaration of interest and dispensations

None submitted

449/25-26 Minutes of the last meeting

It was resolved that the minutes were an accurate and factual record. Chair to sign.

450/25-26 Third party report – It was noted that some hydro brake works had been carried out. Members felt that this evening there was excessive water flowing from the hydro brake. Clerk to report.

There was a further discussion on litter in the parish and which areas within the parish still have valid protection orders, in particular for no alcohol zones. Clerk to investigate.

Fly tipping – Co-op. Chair to speak to the co-op.

451/25-26 Chairs report

Plan – The Chair asked members to submit their proposed actions for the next few years to the clerk.

Informal get together – Everyone was reminded that Saturday 24th January, 10-12 members will be meeting up to discuss priorities for the next few years and events for 2026.

452/25-26 Community café initiative

There was a discussion on how the council can engage with local residents.

Members felt it was a good idea to host the sessions as a trial.

It was resolved that Cllr J Fox would send a proposal to the clerk, to circulate to members to discuss at the next meeting.

453/25-26 Update on boardwalk initiative

Cllr Mason confirmed that he had met with the contractor. 18 m long board walk. A new gate is going to be introduced. It was resolved that the clerk now places the order. Plaque to be introduced on the gate once works have been completed to acknowledge the work the parish council has carried out.

454/25-26 Update on interpretation board and bench replacements

It was noted that the interpretation boards do need replacing and possibly relocated. Members to do an audit on what may need replacing and possibly relocating.

Chair to give an update at the next meeting for potential costings to be obtained.

There was a discussion on what works were required on the family nature walk.

455/25-26 Venue for future meetings – it was resolved that the item be deferred out of the public domain

456/25-26 Plans for annual parish meeting – Members asked the clerk to send out a definition of the purpose of the annual parish meeting. It will be the same evening as the April meeting, 16th April 2026. Clerk was asked to keep the April council meeting agenda for urgent items only.

457/25-26 Policy and governance review

Payments

| Recipient | Explanation | Payment (includes VAT) | Power/Method |
|------------|---|------------------------|--------------|
| Payroll | Payroll – January (note: NI payment) | 792.59 | GPC/EP |
| V C Wright | Christmas tree lights installation and dressing | 150.00 | GPC/EP |

| | | | |
|-----------|-----------------------------------|--------|--------|
| C Wileman | Maintenance works, nature walk | 100.00 | GPC/EP |
| K Lear | Home allowance | 26.00 | GPC/EP |
| SPCA | Training | 48.00 | GPC/EP |

It was resolved that the payments were accepted and clerk proceed with processing.

Bank statement 31 December 2025

Lloyds current account - £25513.43
Lloyds saving account - £10047.14
HSBC account - £21190.34

Standing orders – It was resolved that the standing orders have been reviewed and adopted.

Financial regulations – It was resolved that the financial regulations have been reviewed and adopted.

Risk management plan – It was resolved that the risk management plan have been reviewed and adopted.

458/25-26 Planning applications and matters

P/6000818, 10 Orchid Close. The appeal dismissed.

P/2025/00305, 7 Stanton Road, 23 dwellings has been permitted.

459/25-26 Officer report

Contractor for planting 2026-27 - Awaiting 2nd quotation

SPCA – NALC Gold Award Standard – noted.

Donation of cherry tree – awaiting confirmation for delivery. A member very kindly offered to collect.

CPR training – 17th Febuary 2026 – 2 to 4pm. The Grove will be facilitating tea and coffee.

Waste management – Council asked that the clerk thanked waste management for emptying bins etc during the bad weather during January 2026.

Grit bin – It was noted that SCC have been approached to establish when the grit bins will be replenished. Members also asked if additional grit bins can be explored.

460/25-26 Member reports

No members had any additional items to report.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

461/25-26 Venue for future parish council meetings.

Members to explore options.

Date of next meeting: 19 February 2026 7pm start

Signed

Date: