

**MINUTES MEETING BRIZLINCOTE PARISH COUNCIL, THURSDAY 19<sup>th</sup> MARCH, 2026 7.00 PM AT THE LIGHTFOOT LOUNGE, THE GROVE**

Present: Cllr L Campion B Judd, J Fox, S Moss, R Page, D Needham, W Topliss,  
W Qneibi

In attendance: Mrs K Lear

- 476/26-27 Apologies for absence  
Apologies were noted for Borough Cllr B Peters, Parish councillor A Mason
- 477/25-26 Declarations of interest and receive written applications for dispensations under the Localism Act 2011  
None submitted
- 478/25-26 Third party reports (Brizlincote Parish Matters only)  
  
Hydro brake – works are going to commence 18<sup>th</sup> May.
- 479/25-26 Minutes of the meeting  
  
It was resolved that the minutes were an accurate and factual record. Chair to sign.
- 480/25-26 Chairs report  
  
Staffordshire Day 1<sup>st</sup> May – Walk your way into May article was agreed.  
Salvation Army Clothes bank update was given.  
Board walk improvement was noted.  
Memorial copse – more trees have been introduced into the area.
- 481/25-26 Community café initiative  
  
Item deferred
- 482/25-26 Volunteer Tea Party  
  
It was resolved that the volunteer tea party would take place on the 22<sup>nd</sup> April, commencing 4.00 to 5.30 at The Grove. Approximately 40 invites will be sent. Budget up to £120.00 was approved.
- 483/25-26 Summer event  
  
It was resolved that a budget of up to £2000 has been approved. Clerk to establish some prices for the hire of inflatables (dimensions of inflatables to also be obtained). School availability to be explored and presented at the next meeting.
- 484/25-26 Art Event  
  
It was resolved that a budget up to £250 has been approved. The Mayor to be invited to the event. Art work needs to be landscape please.

## i. Payments

Recipient	Explanation	Payment (includes VAT)	Power/Method
Payroll	Payroll – March	792.59	GPC/EP
K Lear	Meeting room hire costs	30.00	GPC/EP
C Wileman	Maintenance works, March, nature walk	100.00	GPC/EP
DSK Engineering Services	CAT Scan works	72.00	GPC/EP
BWP Creative Limited	Email hosting	342.00	GPC/EP
Sebastian Thomas Limited	Boardwalk	7848.00	GPC/EP
R Lewis Signs	Interpretation board, Beaufort Geen	702.00	GPC/EP

It was resolved that the payments be processed.

Budget review was noted.

Bank reconciliation 28<sup>th</sup> February 2026

Lloyds current account –	23282.65
HSBC Savings –	21242.77
Lloyds savings account -	10056.80

Bank Mandate review – Cllr W Topliss will be added to the bank mandate.

- ii. Community orchard works – defer item.
- iii. Hand rail works – It was resolved that the clerk proceeds with the works.
- iv. Ear marked reserves

The following ear marked reserves were approved:-

- £15000 – community safety project
- £13000 - business contingency
- £10000 – elections
- £5000 – special projects

Policies were noted. Council had reviewed the policies and are in agreement with the overall principles.

Data protection training – Councillor training completion was noted.

487/25-26

Litter education initiative

Some suggestions were given as a trial with Paulet in the first instance ie looking at waste, recycling, up-cycling.

Full report to be presented at the May meeting.

488/25-26

Planning applications and planning matters

Winshill Water Tower – after the last meeting, clerk was asked to contact the Local Planning Authority to establish if they are able to issue a Building Preservation Notice, to give Historic England the time to see if the building qualifies for the criteria of significance required for historical listing. Clerk to contact the planning authority to establish any further update.

The planning authority have acknowledged this request. No update has been received to date.

Permits:

P/2025/01236, The White House 22 Brizlincote Lane

P/2025/00489, Reserved matters Application P/2022/01375 Land rear of Scalpcliffe Grange Windsor Drive. for the erection of a detached dwelling including details of access, appearance, landscaping, layout and scale.

P/2026/00028, 5 Thorpe Close, Conversion of existing integral garage into a granny annexe with associated external alterations.

P/2026/00067, 1 Malvern Street. Application attached to planning Ref P/2025/00275.

P/2026/00067, 1 Malvern Street. Application attached to planning Ref P/2025/00275.

P/2024/ 00064, land to the rear of 11 Clay Street. The refusal for the erection of 3 dwellings and demolition of an existing outbuilding.

489/25-26

Officer report

Newsletter articles to be sent to clerk please by 31<sup>st</sup> March 2026.

Newsletter – The following newsletter articles were agreed:-

2025 - Christmas – R Page

2026 - CPR – L Campion

2026 - Art event – S Moss

2026 - Memorial copse – W Topliss

2026 - Devolution – A Mason

2026 – new cllr – W Topliss

2026 – Board walk – A Mason

2026 – History corner (subject to space) – L Campion

2026 – upcoming events – J Fox

2026 – charity support – 1<sup>st</sup> emotional support, help the heros – L Campion  
2026 – Litter picking initiative – D Needham

Flooding correspondence noted. Ask the borough cllrs if there is anything in place with certain locations should there be a flood.

Cllr A Mason wishes to design a plaque to go on the recently introduced gate. Design to be presented at the next meeting.

SPCA training – correspondence was noted.

Grit bin update noted.

490/25-26 Member reports

Planting will be commencing shortly around the parish.

Cllr D Needham – apologies for the next meeting.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC ARE TEMPORARY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

491/25-26 Room hire

Reviewed.

Signed: .....

Date: .....

