

**BRIZLINCOTE PARISH COUNCIL ANNUAL GENERAL MEETING 21ST MAY 2026
COMMENCING 6.30 P.M. AT PAULET HIGH SCHOOL**

Summons

Members are summoned to attend the next scheduled parish council meeting to take place on Thursday 21ST May, 2026, commencing 6.30 p.m. at Paulet High School for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting by emailing: clerk@brizlincote-pc.gov.uk

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs K Lear – Clerk & RFO

**AGENDA – BRIZLINCOTE PARISH COUNCIL ANNUAL GENERAL MEETING
THURSDAY 21st MAY, 2026, AT 6.30 P.M. AT PAULET HIGH SCHOOL**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Election of Chair
2. Declaration of acceptance of office – To receive the Chair declaration of acceptance of office
3. Apologies for absence. To accept apologies for absence
 - To receive declarations of interest and receive written applications for dispensations under Localism Act 2011 - Completion of register of interests
4. Election/appointment of other positions
 - i) Vice Chair
 - ii) Staffing committee
 - iii) Working groups
 - iv) Zones
5. Declaration of General Power of Competence

That the parish council, having met the conditions of eligibility as defined in the Localism Act 2011 adopts the general power of competence
6. Meeting calendar – To agree meeting calendar up to April 2027
7. Chairs report
8. Third party reports (Brizlincote Parish Matters only)
9. To approve minutes of the meeting 16th April 2026
10. To receive update on planned Christmas event 28th November. – Cllr R Page/D Needham
11. To receive update on proposed litter initiative – Cllr D Needham
12. To approve sports event planned for August 2026 – Cllr S Moss
13. Financial and policy matters
 - a) Payments for approval
 - b) To receive internal auditors report
 - c) To receive annual governance statement
 - d) To receive statement of accounts
14. To discuss maintenance tasks within the parish:- - Cllr L Campion
 - a) Beaufort Green and Beaufort Road
 - b) Relocation, repair and maintenance of boards etc at The Hollows
 - c) To discuss potential mosaic at the wishing well
 - d) Pathways
 - e) Plants at Remembrance garden
15. Planning applications and matters
 - a) Planning applications – Cllr R Page
16. Officer report to include correspondence
17. Member reports

Kay Lear

Kay Lear – Clerk/Proper Officer

14th May 2026